

Town of Sterling
Joint Finance, Capital Budget and Select Board Committee Meeting Minutes
With Town Department and Committee Representatives
Butterick Municipal Building
March 5, 2022

Finance Committee called to order by Everett Heller at 8:06am

Fincom Attendees: Everett Heller, Christina Lashua, Lynne Sheppard, Christopher Paquette, Joe King **Other Attendees:** Valerie Handy, Recording Secretary, Fred Aponte, Town Accountant

Absent: Elizabeth Soutter, Finance Committee Member

Capital Budget Committee called to order by Lynne Sheppard at 8:06am

CBC Attendees: Lynne Sheppard, Christina Lashua, Everett Heller, Chris Paquette

Remote: Bob Brown

Select Board called to order by Maureen Cranson at 8:06a.m

Select Board Attendees: Maureen Cranson, Arden Sonnenberg, John Kilcoyne

All-Boards Presentations: Joint meeting with the Finance Committee, Capital Budget Committee and Select Board. Each participant allocated 15 minutes; presentations to be in-person. Due to a scheduling conflict the fire department will not be presenting on the 5th. A sincere thank you to all for their participation in the meeting. Summary of Presentations as follows:

Economic Development FY23 Request \$16k: (James Patacchiola) Primary goal is to enhance Sterling's image to attract residential and commercial investment. Seek out funding and matching grants for special projects such as town wide clean-up, town specific publications and signage.

Board of Health FY23 Request \$171.7k: (David Favreau) Add of one full time staff has allowed the office to remain open for the entire week.

Assessor FY23 Request \$137.8k: Assessor wages and expense. Brochure explaining the valuation process is available downstairs in the town hall.

Police FY23 Request \$1.86M: (Chief Gary Chamberland) Includes additional officer; replace non-functioning HVAC; police cruiser

Police Animal Control FY23 Request \$30.1k:

Police Dispatch FY23 Request \$429.8k

Planning FY23 Request \$43.1k: (Carl Corrine) Addition of Planner slot previously under Town Administrator department.

Inspection Services FY23 Request \$150.6k: (Patty Page) The town has moved from a full-time inspector to a pay per inspection basis.

1835 Building FY23 Capital Request \$62.2k: (Jack Gemma) Addition of ADA compliant bathroom; refurb of exterior front columns. Investigating move of small brick building to allow more parking. Recreation department handles bookings for building.

Facilities FY23 Request \$186.2k: (Fred Aponte)

Facilities FY23 Capital Request \$295.3k Butterick Roof, windows, HVAC.

DPW FY23 Request \$1.9M: (Ryan Mouradian) Includes salary and wages for \$827.1k, trash pickup for \$642k and DPW expense \$410.1k.

DPW FY23 Capital Request \$679.8k Includes \$250K for Rt140/62 rotary, \$250K for roads and sidewalks, and \$100k for trucks/rehab

DPW Water FY23 Capital Request \$1.1M: Reimbursement through water enterprise fund.

DPW Snow and Ice FY23 Request \$245k:

Council on Aging FY23 Request \$314.7K: (Victoria Buckley) Includes wages of \$253.4k. The COA is thankful for the 111 volunteers contributing more than 6,700 hours of service. COA meals and van transit are state funded.

Town Clerk FY23 Request \$169.7k: (Kathy Farrell) Upcoming elections staffing and training necessitate increases of \$27k over prior year.

Cultural Council FY23 Request \$3.6k : (Rosanne Mapp) Council active in soliciting grants for town art shows, cultural functions.

Select Board FY23 Request \$12.3k: (Maureen Cranson) Unchanged from prior years. Priorities include hiring of Town Administrator, town compensation study.

School Committee FY23 WRSD Capital Request \$200k: (Linda Woodland, Dan Deedy) Replacement of 20+ year old, unsanitary carpet in the Chocksett and Houghton schools with tile.

IT FY 23 Request \$173.4k: (Fred Aponte) Computers, common software, Use of Guardian, Geographical Information Systems, e-permitting

Historical Commission FY23 Request \$2.5k: unchanged

Historical Commission FY23 Capital Request \$19k: Headstone and W.Sterling school repair.

Motion to Adjourn Finance Committee Meeting 1:30pm: Motion made by Christopher Paquette, 2nd Christina Lashua. Roll call vote unanimously supported.

Motion to Adjourn Capital Budget Committee 1:30pm: Motion made by Christina Lashua, 2nd by Lynne Sheppard. Roll call vote unanimously supported.

Motion to Adjourn Select Board 1:30pm: Motion made by Arden Sonnenberg, 2nd by Jack Kilcoyne. Roll call vote unanimously supported.