

Town of Sterling
Finance Committee Meeting Minutes
Butterick Municipal Building
January 11, 2022

Finance Committee meeting called to order by Everett Heller at 6:08pm

Fincom Attendees: Everett Heller, Christina Lashua

Remote: Christopher Paquette, Elizabeth Soutter

Other Attendees: Lynne Sheppard and Valerie Handy, Recording Secretary for Finance Committee

Approval of Fincom Minutes of December 13, 2021: Motion to approve minutes made by Chris Paquette and 2nd by Christine Lashua . Roll call vote unanimously supported.

General Discussion: Ezequiel Ayala has resigned from the Finance Committee. Everett Heller will take on Ezequiel's Town Departmental Budget liaison responsibilities (Fire and Ambulance, Recreation, Department of Public Works, Library) except for Historical Committee. Elizabeth Soutter will be the liaison for Historical Committee.

Cost of Living Adjustment: We are presently asking department heads to plan on 2%. It is doubtful it will amount to 2%. The decision tree involves the select board, finance committee and town accountant. Human Resources to be involved as personnel contracts will need to be met.

Finance Committee Members Contact with Department Heads: Elizabeth Soutter will be talking with the Senior Center tomorrow. Will be initiating contact with Veteran's Coordinator and Board of Health Agent. Will contact Fred Aponte as Information Technology contact. Everett Heller has made contact with the Fire Chief, Recreation Department, DPW and Library. Christine Lashua has sent introduction emails and will be starting appointments and meetings with department heads next week.

Motion to approve Lynne Sheppard as member of the Finance Committee Approved. Motion made by Christina Lashua, 2nd by Elizabeth Soutter. Roll call vote unanimously supported. Everett has asked Lynne Sheppard to become a member of the Finance Committee. This will be in addition to her membership on the Capital Budget Committee. The next step will be approval by the Select Board and town moderator at their next meeting.

Next Meeting: Jan 24, 6:00 pm This will be an important meeting as it is anticipated that we will be supplied with the Town Blue Books (Budget).

Motion to Adjourn Finance Committee Meeting 7:00pm: Motion by Christine Lashua, 2nd by Chris Paquette. Roll call vote unanimously supported.