**Sterling Fair Committee Meeting Meeting**

August 28th, 2023 6:30 pm to 8:00 pm in-person at the Butterick Municipal Building, or via zoom

1. Call to order at 6:32 PM
2. Roll call
	1. In-person: Doug Downey, Megan Fowler-Magaw, Gloria Rugg, Scott Handler, Cynthia Dodge, Mark Pruneau, Val Pruneau, Tim Hardy, Muriel Johnson, Terry Heinold, Phil Campbell, Maggie Agurkis, Dave Agurkis, Mike Pineo, Merylee Calahan, Heather Rockwell, Veronica Laterio
	2. Zoom: Gina Melnick, Carl Gronblom, Chip & Tahna Hallet
3. Approval of the minutes for the last meeting
4. Chairperson report
	1. Sounds by Rich will have a portable speaker for the opening ceremony. Further, he will provide us with 8 systems
5. Open issues/old business
	1. Livestock update – we have more forms to put in and even more extra ribbons.
	2. Insurance – just waiting for golf cart insurance, otherwise good
	3. Wrap-up party
		1. Dave called Barbers’ – Fri/Sat over 30 people – not enough space, Sunday is an option. During the day, we could get our own room. Limited menu, buffet or just apps. Cost depends on what we options we choose. Subject to availability we could do October 1st
		2. Gloria called the 8-point – Saturday, September 30th is open

**Motion made and seconded for the wrap-up party to be held at Barber’s Crossing on Sunday, October 1st (subject to their availability). Votes were as follows: 10 affirmative vote, 3 nays, 1 abstained.**

**Motion made and seconded for the wrap-up party budget not to exceed $800. Motion passed by majority.**

* 1. Review checklist
		1. **Building Dept permits**: in progress.
		2. **Fairground underground water**: should have been chlorinated today
		3. **Golf carts**: just waiting for town to get the insurance
		4. **Hay**:Terry is working on it
		5. **Layout**: map in progress. Paint center lines Sunday, September 3rd at 2 PM. All are welcome if you want. Monday at 9 AM we will start/finish vendor spaces
			1. **Anyone in charge of a tent needs to mark where it goes (or designate someone to do it for them) or it will get placed by whoever is present**
		6. **Livestock**: Chip gave an update - 5 tractors coming in, more livestock than thought
		7. **Loader forks**:Mark’s picking them tomorrow
		8. **Tractor pull**:Cody is running tractor pull this year
		9. **Volunteer water**: still waiting to hear from Pepsi
		10. **Radios**: Dave got 20 radios for the parking volunteers – TBD if they work with the others
1. New business
	1. John Powers (auctioneer) will be out of the country. His daughter might be able to do it, but we wouldn’t find out until the 6th. We might need to find one or at least secure a back-up.
	2. Tim has a final volunteer list that he will send out to the relevant individuals
2. Adjournment at 7:28 PM