**Sterling Fair Committee Meeting Minutes**

July 12th, 2023 6:30 pm to 8:00 pm in-person at the Butterick Municipal Building, or via zoom

1. Call to order: 6:34 PM
2. Roll call
	1. In-person: Doug Downey, Barbara Roberti, Megan Fowler-Magaw, Mary Roy, Gloria Rugg, Scott Handler, Cynthia Dodge, Maggie Agurkis, Jamie Lasorsa, Terry Heinold, Carl Gronblom, Phil Campbell, Tim Hardy
	2. Zoom: Ray Rugg Jr., Sue Rugg, Muriel Johnson
3. Approval of the minutes for the last meeting
4. Chairperson report
	1. Ray Rugg Jr. reported that he will not be able to help with operating the loader for set-up, but he will be able to supervise the people for the water.
5. Open issues/old business
	1. Insurance
		1. Submitted the supplemental component to get some quotes through an insurance agency
		2. Town Administrator said there should be a quote from a company by the end of the week
		3. Terry is talking to Halstead Insurance (in town) for possible quotes
	2. Livestock chair/team – no new leads
		1. Live data entry and distribution of vouchers for each show
		2. Doug & Terry will meet with Chip & Tahna to discuss roles and duties
	3. Entertainment
		1. Saturday
			1. 11 – 12 PM animal show *\*need to confirm*
			2. 12 – 3 PM 60s band
			3. 4-6 PM Blake & Emma band
			4. 6 – 7 PM magician *\*need to confirm*
			5. 7:15 PM speed painter
			6. 8 – 10 PM Michael David band
		2. Sunday
			1. 10:30 – 11:30 AM Ukeleles from senior center in Grange tent
			2. 11 – 12 PM animal show*\*need to confirm*
			3. 12 – 1 PM magician *\*need to confirm*
			4. 1 – 5 PM Karaoke
		3. Budget spent estimated $6300 for the bands
	4. Still waiting to hear from 107.3 radio station – want to advertise need for volunteers
	5. Sponsors: currently at $1650. Ad space deadline is this weekend, but more banner space may be available
	6. Lawn signs are now up for volunteers
	7. No news from the TV station Zip Trip yet
6. New business
	1. Veronica from Senior Center – would like to do the transportation again, come to next meeting
	2. Golf cart rentals (deliver Wed): $4405 – 5 x utilities carts, 5 x 4-passengers, fuel, delivery charge
	3. Fence: awaiting quote for the same amount of fence as last year
	4. Schedule safety meeting (Doug, Phil, Terry, Carl, Barbara, Megan)
	5. Schedule meeting with just DPW – get on their agenda (discuss jersey barriers, traffic)
	6. Port-a-potties being donated by Pleasant View (Dustin’s company). Discounted dumpsters available
	7. Still waiting to hear from Casella for trash
	8. This year’s fair shirt is ready!
	9. Jersey barriers – we borrow 10 from the town – discuss with DPW
	10. Fireworks – still waiting to confirm
	11. Tents: bring tent information to be finalized the first meeting in August
	12. Too early for Phil’s RVs
	13. Talk to Rachel and Heather about moving the Legos into the Exhibit Hall
	14. Sound system – need to reach out
	15. Grange Pancake Breakfast confirmed
	16. Bob Kneeland bought more vests for parking
	17. Terry will reach out for a water truck from Onyx
7. Adjournment at 7:55 PM