

DRAFT
STERLING ENERGY COMMITTEE
MEETING MINUTES

DATE: Wednesday October 28 , 2015
LOCATION: SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: Matthew Stelmach-Vice Chair
Sean Hamilton-Clerk
Bill Tuttle
Tom Rutherford-Alternate

Absent Mike Slozek , Joe Curtin

CUSTOMERS: None

Matt Stelmach opened the meeting at 7:05 a.m.,,

APPROVAL OF THE AGENDA

The agenda was approved as presented

APPROVAL OF MINUTES

No minutes were presented, they will be voted on at next meeting.

CUSTOMER COMMENTS

None

OLD BUSINESS

Hamilton reported on the DPW lighting upgrade and how he did a walkthrough with Graybar who reviewed the lighting and did a relighting proposal, using the US Communities Contract the cost for the fixtures would be \$17,065.05. **On a motion by Hamilton, seconded by Tuttle , 4-0 in favor , the motion to accept the Graybar proposal for \$17,065.05 and get electrician quotes was approved ,** Hamilton will bring it back to the SMLD Board of Commissioners because the quote changed the scope of work and now includes the office area that was not in the original estimate , this will raise the overall price to cover the electrician quotes. Graybar has agreed to do a payback analysis when we receive the electrician's quotes.

Hamilton also reported how Graybar, (Tom Rutherford was present,) did a walkthrough of the other Town Buildings and reviewed the lighting.

Fire Department Update- Thermostats have been installed , controls using outside temperature for the boiler have been installed so it will no longer maintain operating temperature all summer, he is working on a boiler control and pump system with an outdoor reset, C & H Mechanical will review the overheating issue when it gets colder.

circulation that has caused over heating in the winter. Slozek suggested looking into a tankless hot water heater as an option.

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Police Department Update- The exhaust fan that ran continuously has been shut off for 6 weeks now with no complaints of odors, as reported earlier, the outdoor reset controls have been rewired and will need further review when the heating season, Rutherford would like further review of the repairs to see if they accomplish what we need to do, a walkthrough will be scheduled with the Energy Committee and C & H Mechanical .

Community Center Exterior Lighting – Nothing new

Second Round Funding – Hamilton reported the SMLD Board has accepted the Energy Committee's recommendation and voted to fund the second round of request for \$99,068.00.

NEXT BOARD MEETING

No schedule was made.

MOTION TO ADJOURN

At 7:40 am, Matt Stelmach asked for a motion to adjourn, Motion by Tuttle, seconded by Hamilton, all in favor.

ATTEST: _____
Sean Hamilton , Clerk

DATE: _____