

**DRAFT**  
**STERLING ENERGY COMMITTEE**  
**MEETING MINUTES**

**DATE:** Friday September 11 , 2015  
**LOCATION:** SMLD Conference Room, 50 Main Street, Sterling, MA

**COMMITTEE MEMBERS:** Joe Curtin-Chairman  
Matthew Stelmach  
Sean Hamilton-Clerk  
Bill Tuttle  
Mike Slozek

**Absent** Tom Rutherford

**CUSTOMERS:** None

Joe Curtin opened the meeting at 7:05 a.m.,,

**APPROVAL OF THE AGENDA**

The agenda was approved as presented

**APPROVAL OF MINUTES**

The June 25, 2015 meeting minutes were not available and will be voted on at next meeting.

**CUSTOMER COMMENTS**

Stelmach commented that as an energy committee we should look to avoid the same problems we are fixing now by being vigilant about the HVAC in the new Community Center and be sure it is seasonally commissioned.

Curtin comment that one of the goals of the committee is not find blame but rather to improve the operations of the municipal buildings in Sterling and he felt all members have been kept informed of the process.

**OLD BUSINESS**

Hamilton reported on the DPW lighting upgrade and how he is still waiting on a lay out of the light fixtures from the vendor who submitted the low quote for the fixtures. He also spoke with some electricians about quotes for the project and they mentioned waiting until later in the fall because with all the inside work to be done you may get better quotes.

**Fire Department Update**-Chip Hallet from C & H Mechanical reported on his work in the fire station, he has worked with Tom Rutherford to correct some safety issues including service switches, he also is still reviewing the needs of the hot water with the chief for washing fire equipment before installing a new water heater. He has replaced the thermostats to better program the heat and reduce the constant circulation that has caused over heating in the winter. Slozek suggested looking into a tankless hot water heater as an option.

**DRAFT**

**Police Department Update-** Chip Hallet reported he is still waiting on an outdoor sensor for the furnace that will make it fully functional it is backordered, he also reported he has shut off the exhaust fan that appears to be faulty and running 24/7 to see if they are still needed to eliminate the smell that was reported in the past, he also inquired if anyone was priming the trap in the building, Slozek will check into it. He requested to add 2 new thermostats that would also require some wiring but would stay within budget the committee approved. He also commented how the Police Chief and Fire Chief have been very cooperative and good to work.

**Community Center Exterior Lighting** – Hamilton reported that the Community Center bid had fluorescent lighting for the interior, a change order came in around \$18k, he discussed if the DOER would accept the upgrade as part of the grant but when the change order was 3x the cost that SMLD paid for their lights, it was tabled. In the discussion he mentioned the exterior lights being dark sky compliant and LED, the administrator of the grant will look into see if this would qualify for the 25% reimbursement. The cost would be around \$9,135.00 for the 7 fixtures with the rebate. Dimming capabilities was discussed along with controls.

**Second Round Funding** – Hamilton presented a spreadsheet showing projects completed and funds spent to date, he also presented the list of second round projects to begin and asked if the Committee would vote to recommend to the SMLD board the amount of \$99,348 to begin the second round, he has not heard if the grant will extend beyond the April 2016 deadline so he would like to begin these projects now and present a third and final round in December of this year. On a motion by Tuttle, seconded by Stelmach it was approved 5-0 to send the \$99,348 request to the SMLD Board.

**NEXT BOARD MEETING**

No schedule was made.

**MOTION TO ADJOURN**

At 8:05 am, Joe Curtin asked for a motion to adjourn, Motion by Tuttle, seconded by Hamilton, all in favor.

ATTEST:

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Sean Hamilton, Clerk

DATE:

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