

# STERLING ENERGY COMMITTEE MEETING MINUTES

DATE: Thursday March, 19, 2015  
LOCATION: SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS: (all present) Joe Curtin-Chairman  
Matthew Stelmach  
Sean Hamilton-Clerk  
Bill Tuttle  
Tom Rutherford-Facility Manager

CUSTOMERS: None

Joe Curtin opened the meeting at 7:10 a.m.

## APPROVAL OF THE AGENDA

The agenda was approved as presented

## APPROVAL OF MINUTES

The minutes from the December 9, 2014 meeting were approved with the addition of Tom Rutherford on the list.

## CUSTOMER COMMENTS

None.

## OLD BUSINESS

MAY18 15 10:27AM

The Committee discussed D-E Corporations HVAC analysis report on the Sterling municipal buildings received March 4, 2015. Tom Rutherford explained his response sent out on the items listed in the report and the need to address some of the issues. Hamilton explained before this is distributed he would like to attend a selectmen's meeting to give an update on the Energy Committee and the report and to explain our intentions. Rutherford asked if the 1835 building is included in the grant, the committee responded it had not been included as we were using the 2012 GDS energy audit as a guide and the 1835 was in discussions of renovations at that time. After discussions on the areas to address first, **On a motion by Stelmach, seconded by Tuttle, it was voted 5-0 to seek proposals for services to remedy non performing thermostats and HVAC units and to further modify the HVAC system at the Police Dept. for more energy efficient use.** It was also approved **On a motion by Stelmach, seconded by Tuttle, voted 5-0 to seek proposals HVAC modifications at the Fire Station to restore system operations for more efficient operations.**

Hamilton provided an update on the SMLD building renovations and explained how 30% of the new vestibule, and recently installed LED fixtures were paid for by the MLP grant through MMWEC.

Hamilton also updated the committee on the building renovation and how the insulation improved the heating this past season, he also invited the members to the open house on April 23, 2015

Rutherford discussed the previously completed energy conservation measures including the new LED fixtures on the Butterick building and the DPW and how the T-12 lights at the Fire Station have been changed. It was also discussed to include the DPW lighting fixtures in the replacements of lights with the continuing failures of the fluorescent ballast. Hamilton also commented how they are trying to standardize the outdoor LED fixtures including the new ones to be installed at the Senior Center.

Hamilton reported that SMLD has begun to replace the streetlights with new LED fixtures and we will not be repairing any streetlight fixtures or replacing bulbs but instead replacing them with new lights, private light fixtures and floodlights will still be repaired.

There were no member comments

**NEXT BOARD MEETING**

Next Regular Meeting will in late April, no date was set.

**MOTION TO ADJOURN**

At 7:50 am, Joe Curtin asked for a motion to adjourn, **Motion by Stelmach to adjourn, seconded by Tuttle, all in favor.**

ATTEST:

  
Sean Hamilton , Clerk

DATE:

5-13-15