

STERLING ENERGY COMMITTEE MEETING MINUTES

DATE:

Thursday September 15, 2016

LOCATION

SMLD Conference Room, 50 Main Street, Sterling, MA

COMMITTEE MEMBERS:

Joe Curtin-Chairman
Sean Hamilton-Clerk
Bill Tuttle
Chip Hallet
Matt Stelmach-Alternate

Absent- Michael Szlosek

CUSTOMERS: None

Joe Curtin opened the meeting at 7:00 a.m.,,

APPROVAL OF THE AGENDA

The agenda was approved as presented

OLD BUSINESS

Police Station Update/Lighting Request-Hamilton reported that the facilities manager need to replace fixtures in the garage bay area of the station, would prefer to install LED fixtures, Stelmach said we should no longer be replacing fluorescent ballast but instead look to install LED fixtures, after discussion **on a motion by Tuttle 2nd by Hamilton, 5-0 in favor for a not to exceed amount of \$1,000 to replace the fixtures.**

Butterick Lighting Update- Hamilton reported there were only a few remaining fixtures to be replaced with LED, he did say that the dimming and occupancy will not both work off the wireless and would need to be wired so they will not be installing dimmers. Most employees are happy with the new fixtures and some have requested brighter fixtures. A representative from Graybar will coming out next week and we will be getting the occupancy sensors installed, Stelmach explained how the new sensors would work and he felt confident they would accomplish what we were trying to do.

Community Clean Energy Resiliency Initiative Update- Hamilton gave an update on the status of the project and how SMLD expects to begin excavation within two weeks. We are seeking quotes for the excavation work and foundation. A kick off celebration will be held on October 12th.

Library Heat Design- Hallet reported he has reviewed the lay out of the heating system and agrees with the initial plan , he would like to see the specifications for the exterior units. The air handler system will remain and hot water will be supplied by hot water heaters. Hamilton mentioned there is an outside chance we can get the ETS units 50% paid for by a grant , he is waiting to hear back from DOER. He plans to have a bid ready package by mid to late October.

New Business

Fire Station Lighting request-Hamilton reported that the ballast in the fire station lighting are failing, Graybar is coming next week and will review the lighting lay out to get a cost estimate. A discussion was held on the overheating of the building and the effects on the ice dams, Hallet was pleased the

selectmen may step and reassess because he felt we may have solved some of the overheating problems, Curtin would like to see us at least go through one winter to see. There was a question on whether the building had been insulated with foam on the ceiling, Hamilton will look into it and report back.

Grant Deadline-The grant deadline for projects to be complete and funds expended is 12/31/2016

Expenditures to date- A cost breakdown of expenditures to date and remaining funds was presented, and discussed.

Approval of past meeting Minutes – On a motion by Tuttle, second by Hallet, the minutes of 4/26/16 & 6/23/16 were approved ,4-0 with one abstention. Hamilton commented that all other minutes approved to date were now on the town web site.

Member comments

Stelmach felt we should talk to Selectmen Rich Lane, who is the liaison to the Light Dept. about becoming a liaison to the Energy Committee especially during the absence of the Town Administrator. Hamilton is meeting with him this week and will discuss it with him. Curtin felt we should formulate a plan on how maintenance will be performed on the municipal buildings moving forward so we do not end up where we started .Hamilton has reached out to DOER about an HVAC program for communities , Hallet said he can be more involved with the contracts to be sure we are getting proper maintenance.

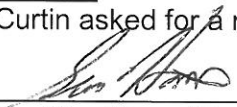
NEXT BOARD MEETING

Next Regular Meeting will be in early November .

MOTION TO ADJOURN

At 7:50 am, Joe Curtin asked for a motion to adjourn, seconded by Hamilton, all in favor.

ATTEST:


Seán Hamilton , Clerk

Approved 12/1/16

DATE:

12/1/16