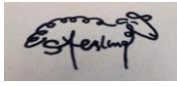


**Economic Development Committee**  
***Meeting Minutes***  
**Monday, 22 April 2019 Meeting**  
**9:00 am**



<b>Attendees:</b>	Jim Patacchiola, Chair Richard Maki Ross Perry, Town Administrator Keith Cordial	Rosanne Mapp, Secretary Maureen Cranson, BOS Paul Cathcart Domenica Tatasciore, Town Planner
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<b>Guest:</b>	Lex Thomas	Sarah Culgin
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**Non-attendees:** Mike Pineo, Vice Chair

**Call to Order: 9:00 am**

Meeting Minutes of 25 March 2019.  
1st: M. Cranson                      2nd: P. Cathcart                      All in Favor

**L. Thomas Update:**

**Small Business Administration:**

1. Meeting was not attended because of a wording issue. (noon-1:30) people arrived at 1:30
2. Will send notice of next meeting with a set of tasks for the Business Owners to do to gain their participation
3. No date set as yet.

**Sterling Cleanup:**

- Hopeful town businesses will assist in Town Clean-up, scheduled for **Saturday, 27 April 2019**
- It was noted that the 27 April is opening day for Little League. K.Cordial will make announcement at Opening Day.
- If the 27<sup>th</sup> is raining, it is suggested that a “**rain date**” be the following day, **Sunday, 28 April 2019**
- Other towns are holding their clean up day simultaneously
- Lisa (DPW) stated they will pay for gloves.
- Contest: SLCT photograph
- DPW will pick up bags the following week
- R Mapp suggested hats to show EDC is sponsoring. Too late this year... next?

**Sterling Day Name changed to Celebrate Sterling Day**

On Town Common 1 June 2019.

No permit required per Police and Fire Departments. Need approval from BOS

Park Street to be closed off during celebration.

Festivities: music, food vendors, farms open, flying club, local businesses, Clinton Savings will have Scratch the Cat available, etc.

**Town Planner**

## **Budget**

- no update provided.

## **Town Activity:**

### **Town Center Revitalization**

- Working Group meets weekly to discuss the Town Center. Progress being made determining
- sidewalk construction (concrete with pressed & colored to resemble bricks along the outer edge).
- group walked the Village area to determine sidewalks, road adjustments and additional parking.
- next meeting in two weeks 4 April 2019. Group meets at Town Hall.

### **Farmer's Market: M. Pineo**

No Input

## **Master Plan Committee**

- Open House was a success. 300+ attendees.
- The Committee presented to the Planning Board **Wednesday, 27 March 2019** a request for a permanent committee to be formed. No determination was made. Chairman Philpot stated that they would have an answer at their meeting on 24 April 2019.
  - Update: Not on the Planning Board Agenda for 24 April.

Arden, Chair of the Master Plan Committee requests a Representative from the EDC to be part of the Core group. Rosanne Mapp and Richard Maki to co represent EDC.

## **BOS Report/Update: M. Cranson**

- Please attend the Annual Town Meeting 6 May 2019; stay till the end. Important articles to be voted on (Route 12, Earth Removal, Cannabis)
- The Botanist will be holding an open house at the Chocksett Inn on 30 April 2019-4-6:30 pm

## **Other Happenings**

### **Town Revitalization Committee**

- The committee met on 18 April along with the Weston & Sampson Engineer, Laurence Keegan, who created the original plan to go over some revisions, etc.
- A follow up meeting is scheduled on 2 May 2019. Weston & Sampson will provide a new “scope of Service”. TIP was discussed but program would be put off till approximately 2124 or 26. will explore other funding.
- Sean Hamilton (SMLD) was able to contact a person from Verizon. They are requesting \$2000 to do redesign. There will be some discussion with them to see if they will work partly off the last design. Still waiting to find a contact for Comcast.

## **Abandoned and Nuisance Properties: Sarah Culgin**

Property	Issue(s)	Status
23 Albright	Multiple complaints. Debris in River probably not from residents of Sterling. Owner knows we're watching. Not Sarah's purview. Sarah will ask Conservation Commission to pursue	on-going

29 Albright	Spoke with owners. They haven't cooked there since October. They bought new restaurant in Worcester (242 Mill Street). However, the dumpster is overflowing.	Open and on-going
32 Bean	Have made no progress. Family struggling. Pool water is green, broken fence. Their attempt at repair has been to place sticks behind to hold up. Windy day sent fence into neighbor's yard. Police warned Sarah not to go on the property. Could this be a N2N program? First Church has a program to assist (part of Habitat for Humanity), Boy Scout or Yahoo? First need to check to see if the family will accept assistance.	On-going
150 Clinton	Self-Storage. Property cleaned up. Waiting for 2 piles to be removed then will be removed from list	Pending completion
65 Dana Hill	Geneva Paving. Junk vehicles; zoning violations, company too large to be in a residential area (home-based). Sarah will check to see if it is grandfathered; she will do a benchmark from now forward to be sure they are not expanding. This company will be doing the paving at our Town Hall	on-going
8 Elliott	Under Management Company/property management. Fencing around pool was fixed. fence stolen. Pool cover was installed but it is not sufficient. Fence needs to be replaced	On going
3 Fox Run	Septic system failure draining into river. Abandoned vehicles. Neighbors are complaining; one neighbor has written a letter of complaint. Awaiting other neighbor's letter. Sarah will ask for a Police escort.	On-going
11 Hill Top	Vacant home. No damage. Keeping watch on it.	Watching
6 Industrial Drive	Vacant Building. Not on the market to be sold. Taxes have been paid.	Watching
274 Leominster Road	Ranch House now owned by Continental Stone. They are addressing the property and will maintain.	Watching.
104 Meetinghouse Hill	Hoarders. Have done some cleaning up.... needs much more.	Watching
19 Mortimer	Vacant. Have been doing work without permits. They have been approached and are now up to speed with permitting.	Watching
198 Newell Hill	Home on water. Got demo permit last fall. They will be taking down the building	On going
3 Princeton Road	(owners live at 5 Princeton Road). Demo permit pulled last September. Rodent problem seems to be under control. Board of Selectmen to write a letter to have progress sped up.	On going
16 Princeton Road	4 family dwelling had a fire. Egress has been rectified. Now have functional fire alarms.	Will be off list.
46 Princeton Road	Vacant building. Owned by Pandolf Perking. No problems	Will be off list
218 Worcester Road	Cleaned up	Will be off list
51 Redemption Rock Trail	Have sold Dumpster Business; some have been removed. Building Commissioner will send letter to remove remaining.	pending
15 Redstone Hill	Messy property. Have talked with them in 2017. They paid someone to clean up—was never done.	On going
37 School Street	Pulled permit for demo last fall. Was placed on hold for the winter (safety concerns) Working on plan for new house. Will send letter	On going
6 Walter Way	No permit to build garage. Now have a business violation. Looking for land	On going
Wilder Lane	Shed will be moved	On going
23 Worcester Road	Cars removed.	Will be off list
209 Worcester Road	completed	Will be off list.

**22 April 2019****Economic Development Meeting Minutes****-4-****Facade Program**

No input.

**Recommended Letters**

R. Maki suggests that the EDC write letters in support of the following;

- support BOS and 1935 Committee requesting an RFI by interested parties in leasing a portion of the first floor of the 1835 building for a coffee/sandwich shop.

R. Maki to write letter, J. Patacchiola to submit to 1835 Committee.

**EDC Sub Committee** (P. Cathcart, R. Maki and M. Pineo)

- Roof money is approved for repair
- DPW will regrade sand, re bars will be removed
- Awaiting funding from drainage.

**On Going Projects.**

- P. Cathcart suggested putting signs up with "Littering" signs.
  - Questions open: Where should they be placed.
  - D. Maki will check with DPW for their sign manufacturer

**25 March 2019****Economic Development Meeting Minutes****-3-**

*New Member of the EDC awaiting approval: Jed Lindholm who has agreed to join our Committee.*

**Next MEETING:**

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**Monday, 20 May 2019, 9:00 am. BOS Mtg. Room**

Adjourn 11:27 am

Motion K. Cordial

2nd R. Mapp

All in favor.