

DEPARTMENT OF PUBLIC WORKS

Minutes of November 26, 2019

Present: L. DeCiero, L.R. Favreau, Deane Day, Lynda Kelly, Arden Sonnenberg, Gregg Aubin, Paul Lyons, Blaine Bershad, Roseanne Mapp

Meeting called to order at 7:02 pm

Minutes of October 29, 2019 and November 12, 2019 were read. Deane Day made a motion to accept the minutes as read, Larry Favreau seconded the motion.

Public Session

Blaine Bershad requested that the guardrail on Rowley Hill Road be extended up the hill. Blaine attended the FEMA meeting in Leominster along with Matt Mauro, of the Conservation Commission. Blaine gave a brief update of the meeting and the topics discussed: flood plains, culvert sizes, drainage and the use of USGS maps to assist with calculations. The Vegetation Management Plan has been submitted.

Arden Sonnenberg stated she has responded by email to previous requests that she received from Deane Day and Geoff Donohue regarding Old Newell Road.

Roseanne Mapp inquired if any roads in town are deemed "no trucks"

Superintendent Report DPW

Pretreatment of the roads has gone well so far

Received a couple loads of magnesium treated salt to try it out and use down the road

Full Time office position will be advertised

Monty Tech Co-Op Students will be interviewed to work in the office

The office will be restructured as well as consideration will be given to the pay rate of office personnel. There is a lot more involved in the office therefore the staff must be knowledgeable in all aspects of DPW operations and Water operations and the department in its entirety.

A Safety grant in the amount of \$12,000 has been received to provide training for employees.

Superintendent Report Water

Lakeshore Drive was paved the best we could. Edges, rake and mowing to do in the spring.

Sanitary Survey was done everything looked good on the paperwork

UV system is obsolete; no parts, no service person

The main pumping station was upgraded a few years ago

The Town approached the water department regarding the sprinkler line in the 1835 Town Hall; late in the year to get that done.

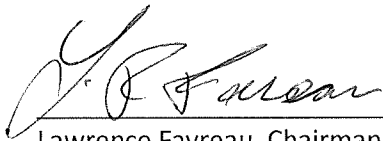
Deane Day commented that the DPW crew did a wonderful job on Lakeshore Drive.

At 7:53pm the Board Chairman, Larry Favreau, made a motion to convene into Executive Session, Gregg Aubin seconded the motion. Roll call- Gregg Aubin, Deane Day, Larry Favreau present. Present: Paul Lyons, Lisa DeCiero. Board members discussed Stipend Pay and Annual Salary for Paul Lyons. Gregg Aubin made the motion of an annual salary of \$88,000 effective

October 29, 2019. Deane Day seconded, all in favor 3-0. Gregg Aubin made the motion for a \$400 per week Stipend for the time period of August 9, 2019 – October 29, 2019, Deane Day seconded, all in favor 3-0. The Assistant Water Superintendent and Assistant Highway Superintendent positions were dropped a pay grade to Working Foreman positions. Paul Lyons requested that in six months he will have a chance to upgrade their pay. Gregg Aubin stated he would be willing to bump them up (those two positions) if they do their job. The creation of a position would be made with a job title in order to get something done for the neglect of the necessary/appropriate pay rate for the office personnel. The Board acknowledged the issue and agreed something would be done to address this. Paul Lyons stated that the office position is not for the weak at heart. At 8:37pm Gregg Aubin made a motion to adjourn Executive Session and reconvene into Open Session, Deane Day seconded. Deane Day made a motion to adjourn the meeting, Gregg Aubin seconded.

Next posted meeting date TBD

Motion to adjourn at 8:37pm

A handwritten signature in black ink, appearing to read 'L. Favreau', is written over a horizontal line.

Lawrence Favreau, Chairman
Department of Public Works Board