

MEETING DATE: Thurs, Feb 4, 2016

TIME: 4:30 PM

If Applicable please fill in:

Executive Session: START TIME:

END TIME:

Re-open to Public? If yes state approx time:

SUBJECT of Executive Session: _____

Council on Aging

BOARD/COMMITTEE

Butterick Building

Senior Center

LOCATION

ROOM

OFFICE USE ONLY

RECEIVED

FEB 02 2016

TOWN OF STERLING
TOWN CLERK

TOWN CLERK STAMP

Name: Sharon Bloom, Chair Signature: Sharon Bloom

DESIGNATED AUTHORITY OF BOARD/COMMITTEE - (please include printed name & signature)

AGENDA

1. Open meeting
2. Roll Call
3. Review/Approve Past Meeting Minutes – January 7, 2016 and January 21, 2016
4. Outreach update
5. Senior Center Building Committee Update
6. Discussion and possible vote on the new Senior Center
 - a. Hours of operation
 - b. Locking of the building
 - c. Receptionists
 - d. Moving
7. Update on programming at the new Senior Center
8. Discussion and possible vote on money for furniture
 - a. Senior Center fund
 - b. Gift account
9. Discussion and possible vote on Meal Site Coordinator
 - a. Job description
 - b. Increase in responsibilities
10. Lunch outings
 - a. Monty Tech
11. MySeniorCenter update
12. Topics for Future Meetings
13. Director's Report
 - a. Van report/update on drivers
 - b. Upcoming events
 - c. Office coverage
14. Chair's update
15. Signing of warrant
16. Next Posted Meeting Date – Thursday, March 3, 2016
17. Adjournment

FEB 2 16 1:21PM