

MEETING DATE: _____ Thurs, Feb 5, 2015 TIME: _____ 4:30 PM _____

If Applicable please fill in:

Executive Session: START TIME: _____ END TIME: _____ Re-open to Public? If yes state approx time: _____

SUBJECT of Executive Session: _____

Council on Aging	<u>OFFICE USE ONLY</u>	
BOARD/COMMITTEE		
Butterick Building Senior Center		
LOCATION	ROOM	<u>TOWN CLERK STAMP</u>

Name: _____ Barbara Foster, Chair _____ Signature: Barbara Foster _____

DESIGNATED AUTHORITY OF BOARD/COMMITTEE - (please include printed name & signature)

AGENDA

1. Open meeting
2. Roll Call
3. Review/Approve Past Meeting Minutes – January 8, 2015
4. Discussion with Van Driver
5. Discussion and possible vote on Employee Handbook
6. Senior Center Building Committee Update
7. Lunch outings
 - a. Monty Tech
 - b. Leominster
8. Meal Site Update
9. Volunteer appreciation
10. Conflict of Interest
11. MySeniorCenter update
12. Entertainment for Christmas
13. Discussion and vote on Yard Sale in September
14. Topics for Future Meetings
15. Director's Report
 - a. Van report/update on drivers
 - b. Upcoming events
16. Chair's update
17. Signing of warrant
18. Next Posted Meeting Date – Thursday, March 5, 2015
19. Adjournment