

**MEETING DATE:** July 11, 2019

**TIME:** 5:30 -7:30pm

If applicable, please fill in Executive Session START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_ Re-open to Public? If yes ☐ state approximate time: \_\_\_\_\_

Subject of Executive Session: \_\_\_\_\_

Sterling Council on Aging

**NAME of BOARD/COMMITTEE**

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

**LOCATION**

**ROOM**

TOWN CLERK OFFICE USE  
ONLY

**Name:** Liz Pape, Chair, Council on Aging

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

**AGENDA**

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of June 13, 2019; Treasurer's, Volunteer Coordinator's & Director's Reports
4. Building Committee Update
5. Public Session
6. Committee Reports
  - a. Art Selection Committee
  - b. Evening Dinner Committee
  - c. Marketing/Communications Committee
  - d. Program Committee
7. Director's Update
  - a. Gift account expenditure request and vote
8. Unfinished Business
  - a. Feedback on COA Board Member Book
  - b. Strategic plan discussion: Objectives and some SMART Goals
9. New Business
  - a. Nomination and election of officers
  - b. Vote to re-establish Art Selection, Evening Dinner, Marketing/Communication and Program Committees
  - c. Distribute FY20 budget as approved at ATM
  - d. Distribute FY20 board roster
10. Future Topics
11. Next Meeting: Thursday **August 8 2019**, 5:30-7:30 pm
12. Adjournment

All meetings are open to the public