

MEETING DATE: February 14, 2019

TIME: 5:30 -7:30pm

*If applicable, please fill in Executive Session START TIME:_____ END TIME:_____ Re-open to Public? If
yes ☐ state approximate time:_____*

Subject of Executive Session:_____

Sterling Council on Aging

NAME of BOARD/COMMITTEE

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

LOCATION

ROOM

TOWN CLERK OFFICE USE
ONLY

Name: Liz Pape, Chair, Council on Aging

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of January 10, 2019; Treasurer's, Volunteer Coordinator's & Director's Reports
4. Building Committee Update
5. Public Session
6. Committee Reports
 - a. Arts Committee
 - b. Evening Dinner Committee
 - c. Marketing/Communications Committee
 - d. Program Committee
7. Director's Update
 - a. Gift account expenditure request and vote
8. Unfinished Business
9. New Business
 - a. CY2018 Director's Accomplishments to Goals
 - b. CY2019 Director's Goals presentation and vote
 - c. Feedback to Town Administrator on CY18 accomplishments
 - d. Update on newsletter printing contract
 - e. Upcoming Mother's Day Tea
10. Future Topics
 - a. Appointment of FOSS liaison and vote
 - b. Discussion on future program and building needs
11. Next Meeting: Thursday March 14, 2019, 5:30-7:30 pm
12. Adjournment

All meetings are open to the public