MEETING DATE: **Thursday May 5, 2016**   TIME: **4:30 P.M.**

If Applicable please fill in Executive Session START TIME: *END TIME:*   *Re-open to Public? If yes*

state approx time:

SUBJECT of Executive Session: _____

Council on Aging
_____

NAME of BOARD/COMMITTEE

36 Muddy Pond Road Sterling Senior Center
_____

LOCATION   **ROOM**

Name: **Sharon Bloom, Chair**
_____

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

1. Open Meeting
2. Roll Call
3. Review/approve past meeting minutes April 7, April12
4. Welcome new members and discuss application of future members
5. Review and finalize minutes of special meeting regarding usage policy (April 14)
6. Building Committee update
7. newsletter presentation
8. New office desks purchase
9. Open house Party(s)?
10. Drivers handbook review(date)
11. Nominating committee results
12. Vacation dates for employees
13. Discussion regarding distribution of memorial gift monies
14. Quilting class update
15. My Senior Center update
16. Topics for future meetings
17. Director's report
    a. Van report/update on drivers
    b. Upcoming events
    c. Office coverage
    d. issues
18. Chair's update
19. Signing of the warrant
20. Next posted meeting meeting date- June 2, 2016
21. Adjournment

APR28 16 9:56AM