

**MEETING DATE:** March 8, 2018

**TIME:** 5:30 pm

If applicable, please fill in Executive Session **START TIME:** \_\_\_\_\_ **END TIME:** \_\_\_\_\_ Re-open to Public? If yes  state approximate time: \_\_\_\_\_

Subject of Executive Session: \_\_\_\_\_

Sterling Council on Aging

**NAME of BOARD/COMMITTEE**

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

**LOCATION**

**ROOM**

**TOWN CLERK OFFICE USE ONLY**

**Name:** Liz Pape, Chair, Council on Aging

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

### AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of Feb 8, 2018; Treasurer's, Volunteer Coordinator's & Director's Reports
4. Building Committee Update
5. Public Session
6. Committee Reports
  - a. Arts Committee
  - b. Evening Dinner Committee
  - c. Marketing/Communications Committee
  - d. Program Committee
7. Director's Update
  - a. Upcoming events
    - April calendar of events
    - Mother's Day tea
    - Volunteer Appreciation event
    - Father's Day
8. New Business
  - a. Motion to approve new Sterling Senior Center logo and tagline and use.
  - b. Motion to approve new Sterling Senior Center hours of operation
  - c. Discussion of COA Board policies and procedures and Senior Center policies and procedures
  - d. Input to Sterling Master Plan
  - e. Dining area offerings discussion
9. Future Topics
10. Next Meeting: April 12, 2018
11. Adjournment

All meetings are open to the public