

MEETING DATE: \_\_\_\_\_ Thurs, Dec 4, 2014

TIME: \_\_\_\_\_ 4:30 PM \_\_\_\_\_

If Applicable please fill in:

Executive Session: START TIME:

END TIME:

Re-open to Public? If yes state approx time:

SUBJECT of Executive Session: \_\_\_\_\_

Council on Aging

BOARD/COMMITTEE

Butterick Building

Senior Center

LOCATION

ROOM

OFFICE USE ONLY

RECEIVED

NOV 24 2014

TOWN OF STERLING  
TOWN CLERK

TOWN CLERK STAMP

LOAM

Name: \_\_\_\_\_ Barbara Foster, Chair \_\_\_\_\_ Signature: Barbara Foster

DESIGNATED AUTHORITY OF BOARD/COMMITTEE - (please include printed name & signature)

### AGENDA

1. Open meeting
2. Roll Call
3. Review/Approve Past Meeting Minutes – November 6, 2014
4. Outreach Update
5. Senior Center Building Committee Update
6. Personnel Board meeting update
  - a. Discussion and possible vote on Sick Leave for Part time employees
  - b. Discussion on Personnel Handbook
7. Christmas Party on Sunday, Dec. 7 at 1 PM
8. Chinese Lunch update
9. MySeniorCenter update
10. Topics for Future Meetings
11. Director's Report
  - a. Van report/update on drivers
  - b. Upcoming events
12. Signing of warrant
13. Next Posted Meeting Date – Thursday, January 8, 2015
14. Adjournment