

TOWN OF STERLING
BOARD OF SELECTMEN
July 17, 2013

MEETING	<p>Chairman Furmaniuk called the meeting to order at 7:00 pm. Roll call established that Selectman Furmaniuk, Selectman Patacchiola and Selectman Cutler were all present.</p>
Audit:	<p>Daniel Haynes of Scanlon Associates presented the findings from the recent FY12 audit. He stated the following:</p> <ul style="list-style-type: none">• The Town has reserves of approx 6.2 million. Which he stated was impressive for a Town of this size.• The Town has excess levy capacity due to untapped tax revenue capacity• The Town has maintained its tax rate by using reserves from the stabilization fund <p>The Town has no "Material weaknesses", however there was a "significant deficiency", which he feels is due to the transition in the accounting office with the new accountant:</p> <ul style="list-style-type: none">• Accuracy and timeliness of financial reporting• Completeness and accuracy of assertions <p>To correct these deficiencies, Mr. Haynes recommends:</p> <ul style="list-style-type: none">• Additional software training for financial staff• Better communication between departments <p>The Town is doing much better with procurement. Nineteen items were tested and only two may have been deficient. It was recommended that all procurements be cleared through one central person.</p> <p>The Select Board thanked Mr. Haynes for the work that he has done and requested that the FY13 audit be conducted as soon as possible.</p>
1835 Town Hall	<p>Vern Gaw represented the 1835 Town Hall Building Committee. He gave a synopsis of the creation and purpose of the 1835 Town Hall Building Committee.</p> <p>In 2012 money was appropriated, at Town Meeting, for specific repairs to the windows and masonry in the 1835 Town Hall. The Select Board requested an update on these repairs. MR. Gaw reported that the windows are currently being restored. However, the masonry has not yet been repaired and the project has not yet gone out to bid.</p> <p>Lynn Spencer and Tom Burgess of Menders Architectural Firm, gave a brief description of their plan to make the building structurally sound, handicap accessible, serviceable and up to code. The total budget, for the project, was \$2,029,409.00 and did not include the septic system.</p> <p>Bob Brown, Chairman of the Finance and Capital Committees expressed the concerns of these committees, stating that:</p> <ul style="list-style-type: none">• The Current estimates are incomplete (parking and septic not included)• The long term tax burden may prove substantial due to reduced potential for new growth in a slow economy• The space is not currently required by other town entities <p>VOTE: Selectman Cutler made a motion that the 1835 Town Hall Building Committee complete spending on all projects for which money has been</p>

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	<p>appropriated, at previous Town Meetings, and report back to the Board with the status on each of the projects on August 14 and thereafter to keep the 1835 Town Hall in "Maintenance Mode". Selectman Patacchiola 2nd. Chairman Cutler – Aye. Chairman Furmaniuk – Aye. Selectman Patacchiola – Opposed.</p>
Fishco 1 day Licenses	<p>After discussion, VOTE: Selectman Cutler made a motion to grant a 1 – day liquor license to FISHCO, at 228 Leominster Rd, for wine and beer to be served between the hours of 3pm – 7pm on Saturday, July 20, 2013. Selectman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Patacchiola – Aye. Chairman Furmaniuk – Opposed.</p> <p>VOTE: Selectman Cutler made a motion to grant a 1 – day liquor license to FISHCO, at 228 Leominster Rd, for wine and beer to be served between the hours of 3pm – 7pm on Saturday, July 27, 2013. Selectman Patacchiola 2nd. Selectman Cutler – Aye. Selectman Patacchiola – Aye. Chairman Furmaniuk – Opposed.</p>
Annual Goals for FY14	<p>After discussion, VOTE: Selectman Cutler made a motion to accept the following FY14 goals for the Select Board:</p> <ul style="list-style-type: none">A. Bring to a Successful Conclusion at Town Meeting<ul style="list-style-type: none">* Government Study* Senior CenterB. Paperless MeetingC. Improve communication and cooperation with town Boards and Committees, such as the Finance Committee and Capital CommitteeD. Economic Development, including:<ul style="list-style-type: none">* MART stops in Sterling (where? How many?)* Town Planner: Refine details and bring to Town Meeting for approval* Implementation of the Ambassador ProgramE. Roadwork<ul style="list-style-type: none">* Chocksett Crossing* Route 140 Progress <p>Selectman Patacchiola 2nd. All in Favor.</p>
Town Administrator's update:	<p>The Town Administrator reported the following:</p> <p>There is currently a High Energy Demand Warning in effect. Please do your part by refraining from using appliances during peak load hours between 2pm and 6pm.</p> <p>The vault is nearly complete. The shelving is being installed this week.</p> <p>The bid for the Kendall Hill and Maple Street Road Reclamation Paving project has been awarded to PJ Albert Inc. The project is expected to be completed before winter.</p> <p>The town is ready to file a variance for an Architectural Access variance, in order to use the 1835 Town hall for storage of files.</p> <p>The Town of Clinton has been served a second invoice for the PILOT money owed to the Town of Sterling for the water from the Wekepeke River. The Finance Committee supports the suggestion of the Municipal Lighting Plant that the Town pay for the 34 street lights that had been "adopted" by private citizens in the 1980s. The cost will be \$1,423.00 starting in FY 15.</p>

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Business and
Correspondence:

After discussion, **VOTE:** Selectman Patacchiola made a motion to accept, with regret, the resignation of John Kilcoyne from the Capital Committee. Selectman Cutler 2nd. All in Favor.

After discussion, **VOTE:** Selectman Cutler made a motion to appoint, Susan Crimer to the Cultural Council for a 3 year term. Selectman Patacchiola 2nd. All in Favor

After Discussion, **VOTE:** Selectman Patacchiola made a motion to approve and sign the Hold Harmless Agreement between the Town of Sterling and CR Helicopters Inc. Selectman Cutler 2nd. All in Favor

After Discussion, **VOTE:** Selectman Cutler made a motion to approve and sign Agreement between Henry Ciborowski and trustees and the Town of Sterling. Selectman Patacchiola 2nd. All in Favor

After Discussion, **VOTE:** Selectman Patacchiola made a motion to approve the Montachusett Regional Planning Commission's Regional Trail Map. Selectman Cutler 2nd. All in Favor

The chairman announced that, upon investigation, he has found that it is accepted practice for Department Heads to be members of the Screening Committees for their future superiors. Therefore, Department Heads, who may be interested in volunteering, are encouraged to do so.

Adjourned:

VOTE: Selectman Patacchiola made a motion to adjourn at 9:10 pm. Selectman Cutler 2nd. All in favor.

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