

TOWN OF STERLING
BOARD OF SELECTMEN
May 30, 2018

MEETING:	Chairman Lane called the Board of Selectmen meeting to order at 10:02 am. Roll Call: Selectman Kilcoyne – Present. Selectman Cranson – Present. Chairman Lane – Present.
Approve and sign employment contracts and CBA amendments	At the Annual Town Meeting the voters approved a 3% increase for Town employees. Therefore, the previously agreed upon collective bargaining agreements and contracts which indicated a 2% increase for FY19, needed to be adjusted to reflect the change. After discussion, Selectman Cranson moved to approve and sign the CBA and contract amendments. Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Chairman Lane – Aye. Motion carried.
1835 Town Hall Contract approval	<p>On behalf of the 1835 Town Hall Committee, Robert Jones, David Gibbs and Jack Chandler attended the meeting to request approval of the contract for the 1835 Town Hall roof repair and lift installation. Both the roof repair and the lift installation were bundled to encourage bidders. The 1835 Town Hall Committee received 2 bids and voted to recommend the bid received from Vareika Construction, Inc. of West Bridgewater, MA for \$313,300. The initial estimate by the architect was \$353,233.00.</p> <p>While the town has 21 days, by statute to award the contract, the 1835 Town Hall Committee is anxious to move forward so that Vareika can issue an invoice for the lift.</p> <p>Recently, the 1835 Town Hall Committee was awarded a Cultural Facilities Grant of \$100,000.00. They hope to use that money to make further renovations which would avail the 1835 as a cultural center for activities such as music, dance, and theatre, as well as recreational activities and perhaps even a coffee house.</p> <p>Selectman Cranson voiced concern in approving the contract and suggested that the Board hold their approval in abeyance until a breakdown of the costs had been considered. However, Mr. Jones explained that the process was time sensitive. If the contract is not signed, the invoice for the lift cannot be submitted and he fears losing the \$85,000.00 in State ADA grant funding. He explained that due diligence was a significant part of the process in securing these contract proposals and that the Vareika bid is below the architect's original estimate.</p> <p>After further discussion, Selectman Kilcoyne moved to approve the contract with Vareika Construction for \$313,300.00 and to authorize the Town Administrator to sign the contract. Selectman Cranson – 2nd. Selectman Kilcoyne – Aye. Chairman Lane – Aye. Selectman Cranson – Opposed.</p>
Food Truck Discussion	Chairman Lane had submitted an update of the Food Truck regulations. No public input has been received since the last meeting. The draft has been considered by Town Counsel who suggested that it be established as a Mobile Food VENDOR Permit. This amendment would, therefore, include push carts. The board's discussion continued regarding the challenges of demonstrating mobility. Ms. Felix has no issues with mobility requirements because she drives the truck to its location. The Berubes did not attend the meeting. The Lowes, who own Stix and Pux, requested that the demonstration of mobility (Moving the truck) be reduced to an annual requirement. The Board agreed to place a clause that would grandfather the current stationary food trucks per this request. However, this grandfathering is not transferable and all new applicants will be required to prove mobility semi-annually. Those who use Town Property must leave the premises at close of each day. Everyone who wishes to use Town Property must submit proof of insurance to the Town of Sterling. Further updates will be made to the proposed Food Vendor regulation and the Board will consider the new proposal for a vote at the next meeting.

One day alcohol
licenses

After discussion, Selectman Cranson moved to approve the one day license for Allyson Forrester and Adam Miller, through the 228, for July 21, 2018 for a wedding from 4:00 – 10:00pm. Selectman Kilcoyne 2nd. Chairman Lane – Aye. Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Motion Carried.

After discussion, Selectman Cranson moved to approve the one day license for Matthew Hollis and Jessica Shleger , through the 228, for August 4, 2018 for a wedding from 4:00 – 10:00pm. Selectman Kilcoyne 2nd. Chairman Lane – Aye. Selectman Kilcoyne – Aye. Selectman – Aye. Motion Carried.

At 11:12 am, Selectman Cranson moved to adjourn. Selectman Kilcoyne 2nd.
Chairman Lane – Aye. Selectman Kilcoyne – Aye. Selectman Cranson – Aye. Motion Carried.

Materials: Agenda, Contracts and CBA agreements, 1835 TH contracts, Food truck regulations

Public session

Adjourn