

TOWN OF STERLING
BOARD OF SELECTMEN
December 13, 2017

MEETING:	Chairman Cranson called the Board of Selectmen meeting to order at 6:33 am. Roll Call: Selectman Kilcoyne – Present. Selectman Lane - Present. Chairman Cranson – Present.
Minutes	<p>Selectman Kilcoyne moved to accept the public minutes of November 29, 2017. Selectman Lane 2nd. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.</p> <p>Selectman Kilcoyne moved to accept the public minutes of December 4, 2017, as amended. Selectman Lane 2nd. Chairman Cranson – Aye. Selectman Lane – Abstained. Selectman Kilcoyne – Aye. Motion carried.</p>
Public Session	Ms. Mapp questioned the Sign Committee's progress. Selectman Lane stated that sign bylaw issues will be discussed after the new year. Ms. Mapp also stated her dissatisfaction with the Senior Tax Work-off Program. She has not been selected by Department Heads to work in the last 4 years. The Executive Assistant will remind the Department Heads that the Board of selectmen would like the Town to engage as many seniors as possible in the program.
Pandolf Perkins Citizen's Concern	<p>Mr. Barbato was unable to attend the meeting. However, he has concerns regarding the blasting that occurs at Pandolf Perkins. The Town Administrator and Board have looked into this issue. They have received documentation from Pandolf Perkins as well as the Fire Department and Selectman Lane has fact based knowledge. It was stated that;</p> <ul style="list-style-type: none">• All blasting is highly regulated by the state• Safe guards are in place• Multiple sensors are used to make sure that blasting stays within safe limits• Cloud cover can make the blasts seem more powerful (the sound waves bounce back)• Low frequency blasting is used to reduce unwanted impact upon surrounding areas• There is a complaint procedure to follow through the Fire Marshall's Office• It has been determined, in court, that the quarry is not under the jurisdiction of the Town's Earth Removal Bylaws• The Select Board has no authority regarding this issue
Entrance to Public Ways Permit for 8 Clinton Road Public Session	<p>During discussion the following was established:</p> <ul style="list-style-type: none">• This request is for a driveway permit for a new home to be built on 8 Clinton Road• This new home will replace a dwelling that burned on the property• The driveway must be moved to accommodate the new septic system.• The permit has been signed off by the DPW with the stipulation that the old driveway must have curbing installed at the road.• The Fire Department and Building Commissioner have signed off on this application• No stone walls or trees will be removed for this driveway• The building permit is in order and awaiting the driveway permit• Bonding has been issued <p>Selectman Lane moved to approve the request by Thomas Feehan of Lancaster for a driveway permit for 8 Clinton Road. Selectman Kilcoyne – 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.</p>
Annual Permits	Selectman Lane moved to approve the Chocksett Inn's INN HOLDER permit. Selectman Kilcoyne 2 nd . Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.

Selectman Lane moved to approve the following Auto Dealers permits:

Class II	James E. Simpson D/B/A S&W Equipment Rental
Class II	Groundwater Supply Co. Inc.
Class I	Groundwater Supply Co. Inc.
Class II	Sterling Auto Body LLC DBA Sterling Auto Sales
Class II	HI-TEC Automotive Services Inc.
Class II	Auto Technica

Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye.
Motion carried.

Selectman Kilcoyne moved to approve the following Common Victualer permits:

- Café Fresh Bagel/Sterling Ice Cream Bar
- Davis Dairy Inc. DBA Davis Farmland
- Chocksett Inn
- Stavas INC DBA The Black Sheep Tavern
- Meadowbrook Orchards INC
- Sterling Deli and Convenience
- Rota-Spring Farm Ice Cream
- Barber's Crossing North restaurant
- Green Apple
- Sterling Chocksett Club
- Mulligan's Miniature Golf
- Sterling National Country Club
- Hamilton's Catering
- C&L Donuts INC. DBA Dunkin Donuts
- St. Richard's of Chichester
- Village Pizza
- First Church of Sterling
- Meola's Wayside Ice Cream
- Sterling House of Pizza
- B-Man's Tavern
- Overeasy Café
- Lorna Jean's Good Eats
- Sterling Academy of Gymnastics
- Appletown Market
- Sterling Girls Softball
- Berube Roadside Kitchen
- Stix and Pux
- The Brick Mexican

Selectman Lane 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.

Annual Alcohol
Licenses

Appointment to
the Cable
Committee

Selectman Lane moved to approve the following Common Victualer permits:

- Lanpher’s Market
- Clearview Farms
- Friends of the Sterling Seniors
- Eight Point Sportsmen Club

Selectman Kilcoyne 2nd. Selectman Kilcoyne – Abstained. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.

Selectman Lane moved to approve the following Automatic Amusement permits:

- B-Man's Tavern Inc.
- Barber's Crossing North Restaurant
- Stavas INC. DBA The Black Sheep Tavern
- Mulligan's Miniature Golf

Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.

Selectman Kilcoyne moved to approve the following Entertainment Licenses:

- B-Man's Tavern Inc.
- Barbers Crossing North
- Stavas Inc. Blacksheep Tavern
- 228 Leominster Road
- TPNG Inc. DBA/Chocksett Inn
- Sterling National Country Club

Selectman Lane 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.

Selectman Lane moved to approve the following Annual Alcohol Licenses:

FULL PACKAGE	Sterling Deli & Convenience
FULL PACKAGE	Appletown Market
ALCOHOL ON PREMISE	Chocksett Inn
ALCOHOL ON PREMISE	The Black Sheep Tavern
ALCOHOL ON PREMISE	Barber's Crossing North Restaurant
ALCOHOL ON PREMISE	Sterling National Country Club
BEER AND WINE PACKAGE	West Sterling Package Store
ALCOHOL ON PREMISE	The Brick
ALCOHOL ON PREMISE	B-Man's Tavern Inc.

Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye with an abstention on West Sterling Package Store (Lanpher’s Market). Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried.

After discussion, Selectman Lane moved to appoint Richard Smith to the Cable Advisory Committee with a term to expire on 6/30/2020. Selectman Kilcoyne – 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried

Selectmen's Meeting Minutes

December 13, 2017

1 day license

After discussion, Selectman Kilcoyne moved to approve the request by Meadowbrook Orchards for a one-day alcohol permit for a paint night on December 16th from 5-8 pm. Selectman Lane – 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried

COA
Appointment

After discussion, Selectman Lane moved to appoint Sue Protano to the Council on Aging Board with a term to expire on 6/30/2020. Selectman Kilcoyne – 2nd. Selectman Kilcoyne – Aye. Selectman Lane – Aye. Chairman Cranson - Aye. Motion carried

Generator for
Senior Center

The Senior Center Building Committee had hoped that they would receive a grant for a new generator for the Senior Center. However, with the past few months of emergencies around the country, funds and generators are in short supply. Therefore, the Building committee has ordered a generator. They will pay COD for the purchase with previously budgeted funds, in order to save a substantial amount of money. The generator will be installed when the ground thaws in the spring and the SMLD will assist in the installation.

Town
Administrator's
Report

Town Administrator Report 12/13/17

Police Union Contract:

The Police union has signed the CBA, (approved by BOS and Voters). The 2015-2018 contract and 2018-2019 contract extension are available for The Selectmen's signatures. The retro payment checks were issued last week.

Department head meetings:

Instead of group meetings, the Town Administrator has started meeting with individual depart heads, on a one per week schedule. This provides an opportunity to discuss issues relevant to each department. As always, anyone can meet with the Town Administrator in between these scheduled meetings. He has forwarded the monthly reports from the Police Chief and attached a summary of the meeting with the Fire Chief.

Audit:

The Town Administrator spoke with the Town's auditors: Roselli, Clark, & Associates. They are still under the three-year contract with the Town and plan to be here in early January. They have already contacted the Treasurer and the Accountant to start gathering information. Selectman Kilcoyne wishes to have Roselli and Clark advise the Town on how to improve its bond rating.

Web Page:

The Town's web will migrate to the new version starting 12/19/17. At that time a snap shot of the existing page will be used to migrate the current data and information to the new web pages. During the approx. 2-week period we hope that only time critical updates are made and if so, they be sent to the Town Clerk or the Executive Assistant for the update. They will track these changes as they need to be reposted on the new version, when it's live.

The Town Administrator will work with the Water Department Superintendent to determine the Town's current water usage, as well as the future projections. This data will determine whether it is necessary for the Town to take steps in the immediate future to ensure water availability in the years ahead.

On December 12, the SMLD received an award from the State House for their battery storage program. This project has been nationally recognized. The Board congratulated SMLD again for this achievement.

The Board thanked the SMLD and the Fire Department for decorating the Common and wished the residents a happy holiday.

Adjourn

At 7:32, Selectman Kilcoyne moved to adjourn. Selectman Lane 2nd. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried

Materials: Minutes, permit for driveway, list of permits and annual licenses, volunteer applications, 1 day application