

Board of Health
Meeting Minute
January 16, 2014
FY15 Budget Special Meeting

5:30 p.m.-	Meeting called to order: Donna Clark, Allen Hoffman, Gary Menin(5:40) and David Favreau present
General	Correspondence: David Favreau stated none at this time, however, at the February, 2014 meeting there may be a design requiring variance. We are waiting for the plan submittal at this time.
5:40 p.m. FY15 BOH/Animal Inspector Budget	<p>Donna Clark stated that she had no concerns with the budget as presented.</p> <p>Gary Menin stated that he became aware of the phone reimbursement during this BOH meeting and objected to David Favreau receiving the \$65.00 reimbursement for use of his phone and number which is prominently listed on his business website. Gary Menin considers the BOH both inappropriate and unethical in allowing this to happen. David Favreau noted that this was an approved expense during the budget process at a BOH meeting last year. David Favreau also noted that the Board reviewed the options of purchasing a phone and phone plan verses a partial reimbursement expense. During that discussion it was determined that it was more economical for the reimbursement expense.</p> <p>Gary Menin stated that it was his understanding (a year ago) that the involved phone was the Agent's personal phone and not in any way involved with the Agent's business. Donna Clark and Allen Hoffman stated that this was approved during last year's budget process and it was always a business phone reimbursement.</p> <p>Donna Clark suggested authorizing Mr. Favreau to acquire a separate phone dedicated to Sterling BOH business. Discussion and disagreement continued relative to the capabilities/cost of the phone. Allen Hoffman made a motion to authorize Mr. Favreau to present the cost to the Board at the next meeting for the separate phone comparable to the other departments phone services, Donna Clark seconded the motion the vote was two aye's with Gary Menin opposing. Gary Menin questioned why his phone is also being used for his other</p> <p>Allen Hoffman made a motion to accept the presented FY15 Board of Health Budget, with the understanding for a need to amend the proposed budget to reflect a difference of an expense for a similar cellular phone and service plan, to include purchasing a separate phone for Board of Health agent as a replacement expense to David Favreau reimbursement expense. Donna Clark seconded this motion, no further discussion, Donna Clark aye, Allen Hoffman aye, Gary Menin opposed.</p> <p>Allen Hoffman made a motion to accept the Animal Inspector Budget as presented, Donna Clark seconded, no discussion; all agreed. Donna Clark aye, Allen Hoffman aye, Gary Menin aye</p>
Regionalization	Report on regionalization and discussion of other options. Gary Menin stated at this time he was not ready to report; however, there will be a Regionalization meeting on January 30, 2014 where he will receive more information from Nashoba Board of Health Regionalization. Board Members stated that they would like the representative of the Regionalization Group to come to the February meeting to present all the information to the whole Board. Gary Menin stated he would ask the representative to come if he is available.

Sterling Town Web Site	<p>Donna Clark questioned why Gary Menin put forth information on the Sterling Times Web Site Blog without clearly stating who he was and informing the readers of the blog that this is only the opinion of Gary Menin and not the opinion of the Board of Health. Gary Menin stated that at the top of the web, you can see his name.</p> <p>Gary Menin brought up the need for David Favreau' time to be more accountable relative to tasks accomplished on a daily basis, such as the implementation of a system, known at GE as a field Service Report.....an FSR number would be opened for any given resident or location requiring the Agent's involvement. Such a system would enable anyone to readily understand exactly where, on what and where hours were charged—address by address or job by job. Allen Hoffman indicated that the proposal had merit; however, the motion was out of order and further discussion on it should be deferred to a future meeting.</p>
6:30pm	Meeting Adjourned

Nashoba BOH Collaborative ~

11 Comments [View Comments](#) [gcmeninsr](#) [http://www.nashoba.org](#)

10 Votes

The Sterling BOH is currently looking into the prospect of joining the Nashoba BOH Collaborative with the intention of reducing overall operating costs while maintaining or even increasing related services.

Links to just some of their published services to member towns are listed below:

- <http://www.nashoba.org/environmental/about-environmental-health>
- <http://www.nashoba.org/public-health/about-public-health>

The prospect of our actual sign-up is certainly "a ways off" and it's as well not a forgone conclusion that we'll even be accepted. This notwithstanding ~

There are certainly many pros and cons that need to be addressed in a significant action such as this, and towards that end I am hereby soliciting your feedback. Perhaps you personally know residents of member towns and could get some sense from their experiences or perhaps you yourself might have some direct experience. In any event if you could take the time to either comment here or send me a note (lgms500@msn.com) as to your perspective it would be most appreciated.

