

Board of Health
Meeting Minutes
June 12, 2014

<p>6:30 p.m.</p> <p>General</p>	<p>Meeting called to order – Gary Menin stated that this meeting is being recorded, and would be on the cloud for all to review. Present Allen Hoffman, Gary Menin, Donna Clark, and David Favreau, BOH Agent</p> <ol style="list-style-type: none"> 1. Board of Health Reorganizes - Motion made by Allen Hoffman to appoint Gary Menin as Chairman; Allen Hoffman as Vice Chairman and Donna Clark as Clerk. Donna Clark seconded, no discussion, Hoffman aye, Menin aye, Clark aye, all in favor. 2. May 8, 2014 minutes – Allen Hoffman made a motion to accept minutes as amended. Gary Menin seconded, no discussion, Hoffman aye, Menin aye, Clark wasn't present at May 8, 2014 meeting. Motion approved. <p>April 10, 2014 minutes, Allen Hoffman made a motion to accept minutes as amended. Gary Menin seconded, no discussion, Hoffman aye, Menin aye, Clark aye, all in favor</p>
<p>6:50 p.m.</p> <p>Public Session</p> <p>Charla Kroll</p>	<p>Charla Kroll requested that clarification be made on the Board of Health Web Site as to why garbage disposal are not allowed on a septic system. At the request of the Board, David Favreau will present a draft advisory posting at the next meeting.</p>
<p>7:00 p.m.</p> <p>187 Newell Hill Road</p>	<p>Chris MacKenzie, engineer representing the owner, presented the Board with the septic design plan, which does meet the State's guidelines; however, not the Sterling regulations. Variance request to Sterling BOH regulation section IV. System Design provides 660 square feet of leaching area, 1000 square feet required to comply with Sterlings regulations. The Mitchell family at 184 Newell Hill Road expressed their concerns that this variance to the septic might harm their property.</p> <p>The Engineer explained that this was the best location, due to well location, and would be less harmful than if they did the 1,000 square leaching area. The Mitchell family requested a copy of the plan and the engineer said that he would ask the owner for a copy. Allen Hoffman made a motion to approve the variance, Gary Menin seconded, no discussion, Hoffman aye, Menin aye, Clark aye, all in favor.</p> <p>Allen Hoffman recommended that David Favreau inform septic system designers who request variance hearings that a PDF of the system design must be submitted along with the required hard copies. This will allow the Board members as well as interested abutters to receive and review the plan in advance of the hearing.</p>
<p>General Agenda Continued</p>	<ol style="list-style-type: none"> 3. Charla Kroll, May 16, 2014 public records request for tape dated April 10, 2014. David Favreau explained to her that there are no recordings of that meeting. Charla thought they were retrieved from Michael Rivers. David Favreau explained the tape she was referring to was from a previous meeting and not the April 10, 2014 meeting. 4. Health Agent Report <ol style="list-style-type: none"> a. Failed Title 5 Inspection Report, 239 Redemption Rock Trail on May 14, 2014 b. Garbage Disposal removed, 10 Bean Road; Title 5 inspection report accepted. c. David Favreau notified the Board that he will be attend Housing Court on June 18, 2014 along with the Assistant Attorney General, Ms. Kiernan Reed concerning housing code violations and a receivership process to property at 109 Swett Hill Road 5. Permits Signed: <p>Pool Permits: Sterling Meadow Condo, Sterling Gymnastic, National Country Club</p> <p>Camp Permits: Challenger Sports, Sterling Gymnastics</p> <p>Food Permit: Lorna Jean's Good Eats</p>

Signatures Continued	<p>Installer Licenses: Gary Griffin, Terry Heinold</p> <p>Septage Hauler License: American Sewerage</p> <p>114 Rowley Hill Road... tank replacement Certificate of Compliance</p> <p>Funeral Home License: Miles-Sterling Funeral Home</p>
Health Agent Performance Review	<p>Health Agent Performance Evaluation -The Board went through 20 evaluation factor items with each member making comments and scoring. Mr. Menin abstained from rating the Health Agent on 14 of the 20 factors items while Mr. Allen Hoffman and Mrs. Donna Clark evaluated the Health Agent on all factor Items . The formal document will be signed by the BOH and the Health Agent at the July 10, 2014 meeting. A completed Performance Evaluation will be submitted to David Favreau's personnel folder.</p>
Appointments FY2015	<p>Allen Hoffman made a motion to appoint the following officials for one year terms:</p> <p>David Favreau, Health Agent, Kathie Nickerson, Associate Health Agent</p> <p>David Favreau, Animal Inspector, Louis Massa, Alternate Animal Inspector</p> <p>Robert Janda, Plumbing Inspector</p> <p>Dawn Michanowicz, Burial Agent</p> <p>Donna Clark, seconded, no discussion, Allen Hoffman aye, Gary Menin aye, Donna Clark aye, all in favor</p>
	<p>Review of future agenda items:</p> <ol style="list-style-type: none"> 1. Discussion of how signatures should be handled for permits 2. Incidences of kidney and bladder cancers
9:10 p.m.	Meeting Adjourned