

Board of Health  
Meeting Minutes  
August 21, 2014

6:30 p.m.	Meeting called to order by Chairman, Gary Menin who stated that he would be recording the meeting as a public citizen and would make it available for anyone requesting a copy on the cloud for all to review. Present Gary Menin, Allen Hoffman and David Favreau
6:30 p.m. Forrest Price Jr. Emergency Preparedness Planner & Barry Lein	Mr. Price (Emergency Preparedness Planner) presented a detailed outline of how his program will work with the town of Sterling. Mr. Price's work is under a CDC Grant from the State. He will work directly with the BOH agent; however, they will not be present in the town during an emergency but will be available to help in any other way they are needed. Mr. Price stated the Sterling BOH under David Favreau's direction is in very good shape. Barry Lien (Sterling BOH Emergency Preparedness Coordinator) also works very closely with Mr. Price and will prepare information to put on the town web site and in addition will have fliers available at the Sterling Fair for town residents. Gary Menin requested that the Board be given a quarterly update as to the accomplishment of specific milestones/deliverables relative to Sterling's Emergency preparedness needs of his detailed outline. Mr. Price indicated that he would comply with this request either via written communication with the agent or at future meetings of the BOH.
7:00 p.m. BOH Agent Report	<ol style="list-style-type: none"> <li>1. July 10, 2014 Minutes: Allen Hoffman made a motion to accept minutes as amended; Gary Menin seconded; no discussion; Hoffman aye; Menin aye; all in favor.</li> <li>2. Re-Inspection at 1 Mortimer Road (Housing Complaint)...all previous issues found are now in compliance.</li> <li>3. Herbicide treatment for Lake Waushacum was completed on August 21, 2014 with no boating allowed for 2 days. Expense for treatment was paid for by the Lake Waushacum Association. David Favreau reported that all the testing for the public bathing beach this season has been within the limits and there have been no spikes in water quality. He noted that it had been a dry season with limited heavy rainfall this summer.</li> <li>4. Barn complaint at 146 Princeton Road due to a dead calf that was left for several days. MSPCA also is investigating cleanliness of the area.</li> <li>5. Porta Potty issues 8/6/2014 at the public beach. Discussion as to who's responsible for cleanup when they are knocked over with sanitary waste discharging. The owner/contractor was called and not immediately responsive to the matter. David Favreau will check with other towns to see how they handle this situation.</li> <li>6. David Favreau noted that he recent completed observations and shadowing of public health nurse as part of the request made by the Board for training requirements.</li> <li>7. MPH N sustainability fees as of 8/7/2014: nursing fee's...Minor (Lyme disease) \$10.00; Major (TB) \$50.00 per visit; \$300.00 still annual membership fee.</li> <li>8. AM transmitter will be on loan to Holden for their annual Holden Days Event.</li> <li>9. NARCAN TRAINING – Free - September 9, 2014 – 10-11 a.m. and 6- 7 p.m. at Fitchburg Health Center</li> <li>10. Signatures: Licensed Installers License - NE Excavating, DP Mercurio Construction, Skip Sawyer</li> <li>11. 294 Princeton Road: Conditional Pass Title 5 inspection report. The private domestic well is within 100 of septic system. Conditional pass requires water quality</li> </ol>

BOH Agent Report (cont'd)	<p>test to be attached to the title 5 inspection report. The Board concluded that the report is deficient and would not accept until the results from a water quality report are attached as outlined within the Title 5 Inspection report. Gary Menin requested that the Board should hold in a "tickler file" the possible need to address differences between Title 5 requirements and those that the BOH impose at the time of transfer versus those at the time of approval of a variant design relative to wells sited less than 100' from a SDS.</p> <p>12. 5 Hawkins Lane - Failed Title 5 – Bank owned property – cesspool overflow is on abutter's property. The Board concluded that the Bank shall be ordered to correct the situation within 3 months. Failure to meet this deadline shall result in further BOH action. Correction action shall require the submission of a replacement system and BOH approval/Bank construction/installation of same. by constructing anew septic system.</p> <p>13. Complaint regarding 31 Maple Street concerning odor from septic pipes that were recently installed. David Favreau will contact Ross Engineers to check to see if 2 vents are needed</p>
7:00pm	No one was present for the Public Session
7:10pm 33 Main Street	33 Main Street Lead Paint Follow-up: Gary Menin stated that the BOH does not have jurisdiction in this matter, and it is not a public health issue. It has been noted that this subject has been discussed and investigated during the past several months including the July 10 <sup>th</sup> BOH meeting. Allen Hoffman noted that the south side of the Old Town Hall exhibits a similar peeling paint problem.
Food Permit Policy	Discuss/Adopt Annual Food Establishment Permit Policy: David Favreau presented the Board with a letter that will be send in November stating a fee of \$75.00 will be imposed if permits are not submitted by January 1, 2015. Allen Hoffman made a motion to send the letter as written; Gary Menin seconded; no discussion; Hoffman aye; Menin aye; all in favor.
Broad Spectrum Poison Sprays	Gary Menin to follow-up....presently he is waiting for a reply
Local Floor Drain Regulations	In response to a letter from DEP David Favreau will research the policy of other towns as well as with the Building Dept. to see what regulations presently exist. Right now, no builders are installing them in new construction.
8:10pm	Adjourned



# Town Of Sterling

## Board of Health

Butterick Building

1 Park Street • Sterling, Massachusetts 01564

Bus: (978) 422-8111 x2305 • FAX: (978) 422-0289

### Sterling Board of Health Permitting and Licensing Late Fee Policy

Effective August 21, 2014

In accordance with Regulations promulgated under authority of Chapter 111, Section 127A of the General Laws, The Sterling Board of Health adopted a Permitting Policy on August 21, 2014. The following document has been implemented to help applicants to understand the intent of the policy.

Any restaurant, food service, facility or practitioner annually permitted or licensed by the Sterling Board of Health must have their completed applications and fees submitted to the Sterling Board of Health by December 31<sup>st</sup> of each calendar year. Such permits are valid for one year only.

Applications and application fees which are not received by the expiration date of the permit or license, shall incur an additional \$75.00 late fee cost to renew after the December 31<sup>st</sup> expiration date.

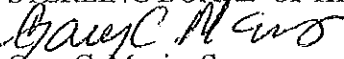
Any establishment in which has not submitted the completed application and fees for food establishment 15 days after the previous permit expires shall be shut down immediately for operating/practicing without proper license. The establishment shall be required to attend a hearing with the Board of Health to discuss obtaining a new permit or license.

Please refer to your existing permit for the expiration date or call the Health Department should you have any questions.

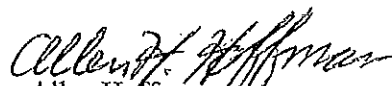
Copies of this Policy can be obtained from the Sterling Board of Health Department. Please call 978-422-8111 extension 2305

Adopted: August 21, 2104

STERLING BOARD OF HEALTH

  
Gary C. Menin, Sr

Donna Clark

  
Allen Hoffman