

August 23, 2018  
Sterling Board of Health Meeting  
Butterick Building, Lower Level Conference Room  
1 Park Street, Sterling, MA 01564

Meeting Minutes

5:30 PM                      Chairman Donna Clark called the meeting to order.

**Roll Call:**                      Donna Clark, Chair - present  
Gary Menin, Vice-Chair - present  
Allen Hoffman, Member - present  
David Favreau, Health Agent - present  
Elaine Heller, Admin. Asst. - present

**Attendees:**                      None

Chairman Clark asked if anyone would be recording the meeting. Both David Favreau and Gary Menin indicated they would be recording.

**General Business Updates:**

**Approve Any Available Minutes:**

A joint meeting of the EDC, Planning Board, Board of Selectmen, Conservation Commission, DPW, and BOH was held on April 19, 2018. The BOH posted this meeting to comply with open meeting Law, however, there was no Board of Health quorum during the joint meeting. Allen Hoffman moved to post a notice, as written provided at this meeting, to this effect. Donna Clark seconded the motion. All in favor, motion carried.

Gary Menin made a motion to approve minutes, as amended, of the July 12, 2018 meeting. Allen Hoffman seconded the motion. Unanimous vote.

A motion to approve minutes of the July 18, 2018 meeting was made by Allen Hoffman and seconded by Donna Clark. Both Donna Clark and Allen Hoffman were in favor. Gary Menin abstained as he was not present at the meeting. Motion carried.

A motion to approve minutes of the June 19, 2018 meeting, as amended, was made by Gary Menin and seconded by Donna Clark. Both Donna Clark and Gary Menin were in favor. Allen Hoffman abstained as he was not present at the meeting. Motion carried.

**Correspondence:**

**Determination Request Letter Sent to DEP re: 46 Main Street:**

Health Agent Favreau reached out to Mr. Boyer at MassDEP, who noted he is reviewing the letter. As of the meeting date, there has been no further response from Mr. Boyer.

**Other Items:**

Mr. Favreau commented that West Nile Virus has been detected in mosquitos in the area. To date, there have been no human infections.

The Health Agent advised Board members that he is having a medical procedure and will be out of the office effective September 20, 2018. The Alternate Inspector will help cover in his absence.

**Health Agent Report:**

**Earth Removal Meeting 8/29/18:**

The Earth Removal Board is conducting a meeting on August 29 regarding a petition by the property owner of 38 Clinton Road to combine a 4-lot subdivision into a 2-lot subdivision. The Board of Health has not seen subsurface disposal design plans regarding this change, so there are no decisions to be made at this time.

Mr. Favreau noted there is a 40B proposal for property at 81 Chace Hill Road. The Board will conduct a site walk on Monday, August 27, 2018 at 10:00 AM. Subsurface disposal system designs plans have not been submitted to the BOH at this time.

**Signatures Required: 7 Karen Drive - D-box construction permit; 9 Sunset Drive - D-box construction permit; Installers License; Sterling Fair Establishment:**

All necessary paperwork was signed.

**Public Session:**

None

**Appointments and Agenda Items:**

**18 Lakeshore Drive Permit Request:**

Health Agent Favreau said a Title 5 Inspection recently performed at this address called for 2 lines to be replaced. A subsequent report came in on the day of this meeting, which indicated the Title 5 inspection failed as it has been determined to be in the ground water.

**Gary Menin: Discuss Animal Inspector:**

A discussion was held on the merits of obtaining an annual report from the Animal Inspector for justification of any action to be taken by the Board regarding Animal Inspector Wages.

After deliberation, Allen Hoffman made a motion to require the Animal Inspector provide an annual report with a summary of calls between December 1 of the previous year through November 30 of the current year, to be received before the December BOH meeting. Gary Menin seconded the motion. With all in favor, the motion carried.

**Review of Future Agenda Items and Meeting Date:**

Gary Menin asked the status of DPW roadside spraying. According to Mr. Menin, the DPW is required by the Mass Department of Agriculture to submit a plan for the spraying of herbicides.

Health Agent Favreau commented that he provided the information to the DPW Superintendent, who is considering the information. After discussion, Mr. Menin said he would prepare a letter to the DPW Superintendent, which he will present at the next BOH meeting.

Mr. Menin inquired about BOH outstanding requests for the 3 Princeton Road property. Mr. Favreau said the new homeowner has provided 3 contractor's names, and there are no other requests due.

After discussion on lithium batteries and fire safety, Mr. Menin will contact the Fire Department and request a representative attend the September meeting for information on this topic.

The next Board of Health meeting is scheduled for September 20, 2018, at 5:30 PM, in the Lower Level Conference Room.

**Adjourn:**

A motion to adjourn the meeting was made by Gary Menin and seconded by Allen Hoffman. All were in favor and the meeting adjourned at 7:04 PM.