

MEETING DATE: May 10 2018

TIME: 4:00pm

If Applicable please fill in Executive Session START TIME: state approx time:

END TIME:

Re-open to Public? If yes

SUBJECT of Executive Session: _____

BOARD OF HEALTH
NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA 205
LOCATION ROOM

Town Clerk Office
Use Only

Name: David Favreau
DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

4:00: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: February 8, 2018
2. Correspondence:
3. Health Agent Report:
 - o 28-32 Swett Hill Road system installation
 - o Recognize efforts of Public Health Emergency Preparedness Coordinator Barry Lein.
 - o 82 Kendall Hill Road design resubmittal
4. Signatures Required:
5. Other Items:

4:30: Public Session

4:45: Appointments and Agenda Items:

6. 3 Princeton Road complaint
7. 3 Fox Run Complaint
8. Discuss scheduling of inspections
9. Discuss permitting and licensing late fee policy (REVISION) sign policy
10. Rights of way vegetation management herbicide spraying – Gary Menin
11. Discussion of the subject invasive species Giant Hogweed – Gary Menin
12. Discuss Green Side of Smart Growth – Gary Menin
13. Review of future agenda Items and meeting date.

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)