

MEETING DATE: Thursday April 19, 2018

TIME: 6:00pm

If Applicable please fill in Executive Session START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_ Re-open to Public? If yes state approx time:

SUBJECT of Executive Session: \_\_\_\_\_

**BOARD OF HEALTH**  
**NAME of BOARD/COMMITTEE**

**Butterick Municipal Building, One Park Street, Sterling, MA 205**  
**LOCATION ROOM**

Town Clerk Office  
Use Only

Name: David Favreau

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

**AGENDA**

6:00: Meeting between the Board of Health, Economic Development Committee, Planning Board, Board of Selectman, Conservation Commission, and Public Works Department to discuss the new Sewer Feasibility Study report and to consider next steps.

Adjourned

Note: all times are approximate and subject to change.

## **Agenda Template**

- 1. Chairman** calls the meeting to order
- 2. Roll Call** (record names of members in attendance or absent)
- 3. Other Attendees** (Chairman should recognize other additional officials present & list names)
- 4. Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
- 5. Reports**
- 6. Appointments**
- 7. Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
- 8. New Business** ( newsletter, pamphlets, meeting forms & procedures)
- 9. Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
- 10. Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
- 11. Next Posted Meeting Date** (unless otherwise notified)
- 12. Adjournment** (Chairman must entertain a motion to close meeting)