

MEETING DATE: December 14, 2017

TIME: 5:30pm

*If Applicable please fill in Executive Session START TIME:
state approx time:*

END TIME:

Re-open to Public? If yes

SUBJECT of Executive Session: _____

BOARD OF HEALTH

NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA 205

LOCATION

ROOM

Town Clerk Office
Use Only

Name: David Favreau

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

5:30: Meeting to order. Roll Call

General Business Updates, including but not limited to the following:

1. Approve any available minutes: November 9, 2017
2. Correspondence:
3. Health Agent Report:
 - o Follow up determination of buildable lot - Lot 1 N. Cove Road
4. Signatures Required: 16 Sandy Ridge distribution box
5. Other Items:

5:45: Public Session

6:00: Appointments and Agenda Items:

6. Discuss: Opioid epidemic resource seminar
7. Discuss: Call down assembly and Emergency Preparedness topics.
8. Discuss: Review application for food and Septic inspector position.
9. Review and discuss FY 19 Budget – Animal Inspector and BOH
10. Review of future agenda Items

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

- 1. Chairman** calls the meeting to order
- 2. Roll Call** (record names of members in attendance or absent)
- 3. Other Attendees** (Chairman should recognize other additional officials present & list names)
- 4. Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
- 5. Reports**
- 6. Appointments**
- 7. Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
- 8. New Business** (newsletter, pamphlets, meeting forms & procedures)
- 9. Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
- 10. Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
- 11. Next Posted Meeting Date** (unless otherwise notified)
- 12. Adjournment** (Chairman must entertain a motion to close meeting)