

MEETING DATE: March 9, 2017

TIME: 5:00pm

If Applicable please fill in Executive Session **START TIME:**

END TIME:

Re-open to Public? If yes

state approx time:

SUBJECT of Executive Session: _____

BOARD OF HEALTH

NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA **205**

LOCATION

ROOM

Town Clerk Office
Use Only

Name: David Favreau

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

5:00: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: January 5, February 15, 2017
2. Correspondence:
3. Health Agent Report:
 - Report on meeting with Steve Curry, MPH regarding invoice discrepancies.
 - Report on meeting with Finance Committee regarding FY 18 Budget.
 - Report on annual number of inspections performed associated with conflict of interest.
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4. Signatures Required: 4 Fern Lane Certificate of Compliance, 13 Country Club Road Construction permit
5. Other Items:
 - Discuss future date/time for April meeting.

5:45: Public Session

5:30: Appointments and Agenda Items:

1. 49 Justice Hill Road variance request: To reduce the minimum separation distance from high groundwater and the SAS as required in 310 cmr 15.212 (1) from 4 feet to 3 feet & as required in Sterling Subsurface Sewage disposal Regulations IV (f).
2. 2 Great Pond Way Certificate of Compliance request
3. Discuss Sharps and Med kiosks maintenance expense.
4. Discuss Zoning violations letter from Building Dept. Parcel ID 51-20 Pratts jct. Road – Gary Menin
- 5.
6. Review of future agenda Items

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

- 1. Chairman** calls the meeting to order
- 2. Roll Call** (record names of members in attendance or absent)
- 3. Other Attendees** (Chairman should recognize other additional officials present & list names)
- 4. Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
- 5. Reports**
- 6. Appointments**
- 7. Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
- 8. New Business** (newsletter, pamphlets, meeting forms & procedures)
- 9. Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
- 10. Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
- 11. Next Posted Meeting Date** (unless otherwise notified)
- 12. Adjournment** (Chairman must entertain a motion to close meeting)