

Sterling Board of Assessors  
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564  
Minutes of Meeting December 17, 2015

**Present** Donlin Murray (Don), Chairman  
Michael Rivers (Mike), Vice Chairman  
\*Robert Cutler (Bob), Clerk  
Becky Boucher (Becky), Associate Regional Assessor  
Debbie Dreyer(Debbie) Assistant to the Assessor

**Meeting Opened at 3:04pm**

**Roll Call & Approval of Agenda**

Murray present, Rivers present, Cutler arriving shortly - along with Becky Boucher & Debbie Dreyer. Mike made a motion to accept the agenda, 2<sup>nd</sup> by Don, all in favor, aye.

**Payroll, Payables, Statutory Exemption list, any abatements, warrants were signed.**

NEW BUSINESS

**Review & approve previous minutes** – Regular minutes & executive minutes of the 12/3/15 meeting

**MOTION:** Mike made a motion to approve the regular minutes, 2<sup>nd</sup> by Don, all in favor aye.

Mike made a motion to approve & release the amended executive minutes with the addition of a reference to the document “RRG Chapter List” & change a phrase in 2<sup>nd</sup> paragraph, 2<sup>nd</sup> by Don, all in favor aye.

**CONTRACT REGIONAL ASSESSOR (RRG) UPDATE**

Classification hearing went well – the average single family increase on the average tax bill was about 6%. This year there were 2 new debt exclusions added to the levy – a fire truck & the senior center. The tax rate hasn’t been approved yet, but all the information is in & everything’s looking good. The tax rate will be going up from last year’s \$17.29 to \$18.33 this year.

**MOTION:** Mike made a motion to authorize the Chairman sign the recap, 2<sup>nd</sup> by Don, all in favor aye.

There were 4 revised Chapter liens that needed the Board’s signatures. Becky also went over a few of the questionable applications – most have been resolved.

**\*Robert Cutler (Bob), Clerk** arrived @ 3:20

**BUDGET**

Budget was reviewed – discussion on increase to part-time inspection wages based on last year’s numbers – 2% increase to office wages pending approval from Fin Com of that amount & discussion of cost amount to put the assessors’ field cards online & whether that would impact our budget or the IT’s budget.

Future agenda items: Budget, online field cards

Next meeting: to be determined

Mike made a motion to adjourn the meeting @4:18pm, 2<sup>nd</sup> by Bob, all in favor aye.

References: Classification presentation, RRG Chapter Land Sheets

Respectfully submitted by Debbie Dreyer / Assistant to the Assessor