

Sterling Board of Assessors  
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564  
**Minutes of Meeting June 19, 2017**

**Present:** Donlin Murray (Don), Chairman  
Robert Cutler (Bob), Vice Chairman  
Richard Sheppard (Dick), Clerk  
Becky Boucher (Becky), Associate Regional Assessor  
Debbie Dreyer (Debbie) Assistant to the Assessor

**Meeting Opened at 7:30am**

**Roll Call-** Cutler present, Sheppard present, Murray present - along with Becky & Debbie

**Approval of Agenda - MOTION:** Dick made a motion to accept the agenda, 2<sup>nd</sup> by Bob, all in favor, aye.

**Re-organization of Board- Motion:** Bob made a motion to appoint Don as the Chairman, Dick as Vice-Chairman & Bob as Clerk, 2<sup>nd</sup> by Dick, all in favor, aye.

**Payroll, Payables, any abatements, warrants signed.**

**NEW BUSINESS:**

**Approve previous meeting's minutes -MOTION:** Dick made a motion to accept the previous meeting's regular minutes (5/22/2017) & the executive minutes (not to be released) 2<sup>nd</sup> by Bob, all in favor, aye.

**Payroll change forms signed**

**Executive Session /** no need for an executive session this meeting.

**Contract Regional Assessor (RRG) Update**

**Verizon Settlement:** The Board approved the abatement at our last meeting – the certificates just need to be signed, entered in Softright & mailed to Verizon today.

**Chapter Review:** Ann Desmarais: The land is basically wetlands, not buildable – Becky feels that it's more of a conservation issue rather than zoning & that Ann should contact Matt Marro. Becky will compose a letter for the Board to sign.

**Lanciani Land Sale:** Rollback's been calculated & the Town has already voted on it. Board now needs to sign the release & warrant to collect.

**Ed Bonnell:** The Town cannot do anything about this. The Board would like to see what Harald would recommend. Bob would like this to go to Town Council.

**Overlay release:** The Board discussed the overlay release at a previous meeting. **MOTION:** Dick made a motion to release \$70,000 from the overlay account, 2<sup>nd</sup> by Bob, all in favor aye. Becky will draw up a letter addressed to the BOS, Town Administrator & Town Accountant informing them of the Board's decision for the Board members to sign.

**Interim Collector/Treasurer Karen Leclerc visit** – Karen stopped by to see if the Board could approve having just one signature on the payroll. **MOTION:** Dick made a motion to have at least 2 sign if possible, 1 if others not available, 2<sup>nd</sup> by Bob, all in favor aye.

**Future agenda items:** Property values, Chapter letter review

**Next meeting:** Monday July 17 @7:30am

Dick made a motion to adjourn the meeting @8:34am, 2<sup>nd</sup> by Bob, all in favor aye.

Respectfully submitted by  
Debbie Dreyer Assistant to the Assessor