**Sterling Board of Assessors**

**Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564**

**Minutes of Meeting January 22, 2024**

**Present: Donlin Murray (Don), Chairman**

 **Richard Sheppard (Dick), Clerk**

 **Hannah Miller (Hannah), Member**

 **Robert Heckman (Rob) Regional Assessor**

 **Debbie Dreyer (Debbie) Assistant to the Assessor**

**Meeting Opened at 8:30am**

**Roll Call-** Sheppard present, Miller present, Murray present along with Rob & Debbie.

**Approval of Agenda - MOTION:** Dick made a motion to approve the agenda, 2nd by Hannah, all infavor, aye.

**Review any past meeting minutes:** MOTION: Dick made a motion to approve the minutes of 12/18/2023,

2nd by Hannah, all in favor aye.

**Payables, any abatements, warrants signed.**

**Statutory Exemption List:** List including one new applicant. Dick made a motion to accept & approve the new

 10% Vet applicant, 2nd by Hannah, all in favor aye.

***NEW BUSINESS:***

Chapterland: Approval & signing Chapter applications.

 **RRG Update:**

We’ve had a roll-over for all of our Vision data. We now have a static database for fiscal year 2023

 so we can finally make edits to assessed values for this upcoming year. Property cards are being downloaded-

 as soon as that’s completed we can send them to CAI. Rob will be working on the annual report in the next

 few days. Rob put together the new tax brochure & it will be on the front counter available to the public.

 Abatement season has started, Rob has been fielding calls from taxpayers. We presently have 10 applications,

 but more could be coming in towards the end of the period.

 **House fires:** Now that we’ve done the roll-over & assessments can be changed, we can go ahead and process

 administrative abatements on those properties.

*Future agenda items:*  Abatements, Chapter, Fires

 *Next mtg: Feb 26 @8:30am*

 *Dick made a motion to adjourn the meeting @9:07 am, 2nd by Hannah, all in favor aye.*

 *Respectfully submitted by Debbie Dreyer, Assistant to the Assessor*