

FINAL

**STERLING PLANNING BOARD
MEETING MINUTES**

February 23, 2011 – Rm. 202 Butterick Bldg.

Present: Robert Protano – Chairman
Michael Radzicki – Vice Chairman
Ronald Pichierri – ANR Agent
Charles Hajdu – MRPC Rep.
Kenneth Williams – Clerk
Melissa French – Administrative Assistant

Chairman Protano calls the meeting to order at 7:03 PM.

ANR's.

There are no ANR's.

MINUTES APPROVED

Pichierri moves to approve the minutes of December 22, 2010, as corrected. Seconded by Radzicki, no discussion, all in favor, approved by the Board.

Pichierri moves to approve the minutes of January 26, 2011, as submitted. Seconded by Radzicki, no discussion, all in favor, approved by the Board.

DISCUSSIONS

Goulding Road

Chairman Protano reviews a chain of emails between Terri Ackerman, Town Administrator, and the Planning Board, regarding Ackerman's request for some direction from the Planning Board with regard to Goulding Road. Ackerman has a request from May 2010 to place an article on "the next town meeting warrant" to vote to abandon a portion of Goulding Road. This request came from Ed Furman. Now, a year later, Ackerman has not heard from Furman and is unsure whether to move forward with the request. Chairman Protano suggested that Ackerman speak to Furman regarding it. Williams feels that Ackerman should only move forward with it if Furman comes back this year with the request. Ackerman decides to let it sit, assuming that the Planning Board does not wish to sponsor it, stating that if she does not receive 10 valid signatures, there will not be a petition article.

Chad Lane

M. French updates the Board regarding outstanding invoices from Haley & Ward for the Chad Lane subdivision. (See minutes of 12-22-10 and 1-26-11 for a history.) The latter two invoices have been submitted to the Town Accountant for payment. One invoice dated November 17, 2010 and in the amount of \$3,518.76 is being held due to a lack of funds in the Review Fee Account for Chad Lane. Carl Corrinne, the developer, and Scott Miller, Haley & Ward, have been made aware of the shortage.

FINAL

2010 Annual Report

2010 annual reports are due to the Town Clerk by March 31, 2011. M. French has drafted a copy of the Planning Board's annual report, a copy of which is given to each Board member for review.

Outstanding Issues/Concerns/Past Business

Hajdu suggested that during this time of light activity the Board review any outstanding issues and concerns or unfinished past business. Hajdu mentions that the DPW had some concerns in the past with curbing, but it is agreed that if the DPW has the concern it is up to them to address it. At this time the Board had no further discussion but will continue to be mindful of any topics for future discussion.

NOTICES/FYI

CPTC – Advanced Tools and Techniques for Planning & Zoning

The Board reviews the notice for the 10th annual conference to be held on Saturday, March 19, 2011 at the Hogan Center, Holy Cross College. Several Board members will consider attending and the topic will be re-addressed at the next Planning Board meeting, prior to the registration deadline.

Stonecrest, off Meetinghouse Hill Road

Robert Eyles, the recent buyer of the Stonecrest subdivision, has visited the Planning Board office, expressing an interest in submitting a plan for an ANR lot on the site of the Stonecrest subdivision. A letter was sent to Eyles, reminding him that the Board granted a one year extension for the "time to complete" the construction of the ways and installation of municipal services for the subdivision to August 8, 2011. In addition the Town is holding money, belonging to Brian Foley, in a Review Fee Account. Prior to the Board offering any guidance on an ANR plan, Eyles is asked to provide the Board with details as to his intentions.

ZBA NOTICES

The Zoning Board of Appeals met on February 8, 2010, their agenda is reviewed by the Board.

CHAIRMAN'S REPORT/NOTICES

The Chairman has nothing to report.

ADMINISTRATIVE ASSISTANT'S REPORT/NOTICES

The administrative assistant reminds the Board that she is taking Monday, February 28, 2011 as a vacation day.

MAIL

Various items of mail were noted and made available for Board members review.

FINAL

NOTICES FROM OTHER TOWNS

Notices from other towns were made available for review and passed to the Zoning Board of Appeals.

INVOICES

The board members sign invoices and payroll.

MOTION TO ADJOURN

Hajdu makes a motion to adjourn the Planning Board Meeting at 8:18 PM.

Seconded by Chairman Protano, no discussion, all in favor, motion approved.

The next regularly scheduled Planning Board Meeting is March 9, 2011 at 7:00 PM.

APPROVED BY:
