

# Meeting Minutes

## OPEN SPACE AND RECREATION PLANNING COMMITTEE

**Thursday November 5, 2009. Time: 7:00 PM**

**Butterick Municipal Building -- Room 201**

In attendance: Marion Larson (chair), Peder C. Pedersen (co-chair, secretary); Maryanne MacLeod, Sue Valentine

Meeting called to order at 7:35 PM. **(NEXT MEETING IS NOVEMBER 19, 7 PM.)**

- I. Minutes of the October 15, 2009 were reviewed. Motion was made to accept minutes. The motion was unanimously approved.
- II. A warrant was signed off for the amount of \$88.47 to reimburse Marion Larson for copies of the abridged Draft Plan that were distributed at the All-Boards Meeting. Since the last meeting, Amanda Amory submitted a corrected invoice for \$1168, which has been paid out of the Committee's remaining funds.
- III. All Board's Meeting Summary. This meeting was held on October 24, 2009. Bill Ayadi, Bob Protano and Maryanne MacLeod represented OSIC at this meeting. Bob Protano distributed the abridged Draft Plan copies to each board in attendance, along with a cover letter emphasizing sections of importance. He kept a list of all attendees who received a Draft Plan in accordance with required OSP documentation. Several additional copies and cover letters were distributed, such as to Jim French for Sterling Land Trust, Montachusett Regional Planning Commission, Recreation Department, Department of Conservation and Recreation's Division of Watershed Supply Protection and extra copies to the Conservation Commission.
- IV. OSIC Funding Request to the Finance Committee (FinCom). Marion Larson and Bob Protano went before the FinCom with a request for funding that would be used to complete the Open Space Plan and received approval for \$3000. The finance board approved \$3000 to be used for the completion of the plan. Marion has asked Amanda for a list of tasks to be completed, and a proposal for cost of completion. She will forward the proposal to Committee members to review prior to the next meeting (November 19, 2009). Members need to be prepared to discuss and vote on a contract with Amanda at that time.
- V. Draft Plan Review Process by Boards. The suggestion was made that Teri Ackerman send out a reminder e-mail to all the boards about timely comments to the Open Space Plan. We should also be getting FB from Teri Ackerman. OSIC is scheduled to meet on November 24 with the Board of Selectmen (BOS); the Open Space plan of the meeting around 7:15 PM. BOS will provide comments as well as written FB. At least Marion Larson is scheduled to attend.
- VI. Effort to Solicit Citizen/Board Comments. Bill Ayadi has worked with the Town's webmaster, Karen Pare, to get the entire plan on the town's web site. OSIC needs to spread word on the availability of the plan on the Town's website, so that people can give comments.
- VII. Review of Work to Complete the Plan. Environmental Challenges section needs an additional work and sections from elsewhere can be moved; this is a subsection of Section 4. Recent

articles in the newspaper spoke to issues of water system infrastructure concerns, quarry noise at Pandolf-Perkins were topics to be included or fleshed out further.

Meeting adjourned 8:25 PM.

Respectfully submitted,

Peder C. Pedersen (secretary)