

**Meeting of the Board of Trustees  
Conant Public Library  
May 9, 2011  
7:00 P.M.**

**Minutes**

**Present:** Campbell, Carlin, Corvelo, Dwyer, Johnson, Vermeulen.

**Quorum:** A quorum being present, the meeting commenced at 7:09 p.m.

**Public Forum:** None present.

**Approval of Minutes.** Minutes of the March 14, 2011 meeting were unanimously approved.

**Consent Agenda**

- **Director's Report**

- Circulation – Increasing 3.5%. Comparable to last year, foot traffic up 9%. Materials via ILL are also up.
- Financial – Oil was delivered after a request for no further deliveries. An agreement was made on rate; however this will squeeze the current budget.
- Have a bid for replacement window for the front of the library which will also affect the budget.
- Facility – Facilities Manager working on canopies and ice dam projects from FY 2011.
- Seal on a circulating pump installed to stop leak is not working and pump will have to be repaired.
- There was a discussion concerning cleaning company.
- Purchased storage unit and display, etc. for lower level at a discount from office supply store that is going out of business.
- Services – Friend's Book Sale is to become permanent. On May 21, the Friends are holding an event to promote their book store with entertainment and refreshments.
- We will request funds for increased passes, a color printer and a moveable storage unit for Story Hour supplies.
- We held a very well attended program on Home Rain Gardens presented by CommonWaters.org.

**New Business**

- The Personnel Committee met and changed the grade of two library positions. This was voted on after the warrant for the Town Meeting was printed. HR

Officer offered for the Personnel Committee to make an amendment to Attachment A of proposed Personnel By-Law changes at Town Meeting. A discussion concerning this matter took place.

**Adjournment** – 8:21 p.m.