

**Minutes of the Board of Trustees
Conant Public Library
May 4, 2009
7:00 P.M.**

Agenda

Meeting called to order at 7:13 pm.

Present: Carlin, Campbell, Dwyer, Vermeulen, Corvelo. Valentine joined later.

Public Forum

None present.

Approval of minutes April 13, 2009

Minutes approved unanimously.

Consent Agenda

- Circulation Report
 - Magazines back up. On display up front may have helped.
- Financial Report
 - On budget. High water bill due to water break reimbursed by insurance.
 - Only big expense before the end of the fiscal year is security-related expenses.
- Director's Report
 - Looking for new computers and/or laptops. Board doesn't feel laptops are warranted.
 - A little low on desk space. As part of original plan one more table; will look into it.

Old Business

- FY 2009 Budget
 - No change (since revisions). A little tighter next year.
- Insurance Claim
 - Has been settled. Handling current payables and waiting on bid for the last piece of the work.
- Security
 - Emergency doors will be alarmed. Also, we will put in hard-wired emergency buttons. Will wait on mobile button.
- New Step Compensation Schedule
 - Campbell talked to personnel board regarding pay grades and provided job descriptions for various positions within the library for consideration to be reappointed.
 - With an extension of the steps, current library technicians at the end of their pay scale will then have additional steps.
- Board's concern regarding FOL membership approach was communicated with FOL. FOL will provide their passes in envelopes with clear insert extolling FOL's values.

Charter Study

Need to keep track of this study and what it means for the library. Campbell will check with board of libraries to see what other towns do regarding trustees (appointed versus elected).

Adjournment

Meeting adjourned at 8:14 pm.