

**Meeting of the Board of Trustees
Conant Public Library
June 8, 2009
7:00 P.M.**

Agenda

Meeting called to order at 7:15

Present: Dwyer, Campbell, Vermeulen, Johnson, Carlin.

Public Forum

Valentine (not sworn in yet).

Approval of minutes May 4, 2009

Postponed till next meeting.

Reorganization of Board

Dwyer unanimously elected chairman.

Vermeulen unanimously elected secretary.

Consent Agenda

- Circulation Report
 - Campbell presents circulation report. Circulation is up considerably, especially children's books.
- Financial Report
 - Campbell presents financial report. Financially we're in good shape.
- Director's Report
 - Campbell presents director's report.

Old Business

- Insurance Claim
 - Need rental book carts. Done with pricing, bids, etc. Probably done within 3 weeks. Lower level not available for approx. 1 week. Taking all books off units against the wall and repairing the paper that has been pulled off the wallboard and repaint it, including hallway and bathrooms. Shelves will be removed and reinstalled by professionals. Baseboard that was pulled off will be reinstalled. Total cost of the claim is approx. \$20,000, half of which was used for remediation of mold.
- Security
 - Informed security company to go ahead and install security devices. Will have keypad at door, but it will not be active with a code. Each desk on each floor will have a device for emergencies. Per month \$27 monitor fee. Will look into temperature and water sensors, and either have them call automatically or wire them into the security system.
- New Step Compensation Schedule
 - The library wants the library technicians and library associates be re-evaluated by the personnel board and have them re-pointed in light of new duties and responsibilities, as reflected in the updated job descriptions.

New Business

- Support for children's services and staff meetings re: state aid
 - State aid is meant to be used for non-basic services. In that spirit, in order to continue our monthly staff meetings, we will be using some state aid funds to

fund the cost of staff meetings when the library is not open to the public. We will also be adding 4 hours a week to the head of children's services to support children's programs and aid the library director.

- Savings in fuel oil to offset cost of septic clog
 - The director will ask the finance committee to have the saving from fuel oil be applied to the cost of the septic clog without having to return the money to the town and then transferring it back from the town.

Adjournment

Meeting adjourned at 8:30.