

**Meeting of the Board of Trustees
Conant Public Library
August 10, 2009
7:00 P.M.**

Minutes

Meeting called to order at 7:07.

Present: Dwyer, Carlin, Valentine, Johnson, Vermeulen, Campbell.

Public Forum

None present.

Approval of minutes May 4 and June 8, 2009

May 4 minutes have been approved unanimously.

June 8 minutes have been approved unanimously.

Consent Agenda

- Circulation Report
 - Record circulation this year (up 12.5% from last year).
- Financial Report
 - Finished fiscal year in good shape.
- Director's Report
 - Facilities Manager available 24 hours for emergencies.
 - Parking lot is town property; currently no town money to maintain it.
 - Facilities manager more focused on safety; hopefully this will result in better side-walks and side-walk maintenance over time.
 - Need a plan to improve heating/cooling. Will coordinate with Building Facilities Manager.

Old Business

- Insurance Claim
 - All done. Everything is paid out. Lower level is completed.
- Budget Implications of New Step Compensation Schedule
 - Need supplement to budget to cover mandatory step increase. Will talk to finance committee.
- Support for Children's Services and Staff Meetings from State Aid
 - Story hours during summer time
 - Volunteers

New Business

- Director's Self Evaluation
 - Campbell provided a quick summary. Will be taken up next meeting.
- Director's Draft Goals FY 2010
 - Will be taken up next meeting.

Agenda Items for Next Meeting

- Extended services (Sunday's)

Adjournment

Meeting adjourned at 8:08.