

MINUTES
December 10, 2008 Meeting

Present: Patricia Campbell, John Dwyer, Al Carlin, Robert Johnson, Sue Valentine, Kelly Corvelo.

The meeting was facilitated by John Dwyer (Chairperson) and the minutes were taken by Kelly Corvelo.

1. **Call to order.** A quorum being present, the meeting was called to order at 7:05 p.m.
2. **Public Forum.** No member present.
3. **Finance Committee Liaison.** Mr. Dwyer introduced Matt Emsley, current Vice Chair of the Finance Committee. Mr. Emsley will be serving as the liaison between the Board of Trustees of the library and the Finance Committee (hereinafter "FC"). Mr. Emsley explained the Vision and Mission of the FC, where the FC obtains its funds and why the liaison roll was created. Questions were asked and answered concerning the hypothetical emergency need for funds, the budget cycle, the FC's perspective of the library and global awareness. Ms. Campbell explained the unique state of the library's budget due to being open nights and weekends. Mr. Emsley will meet with us again at the January meeting to discuss the final budget proposal.
4. **Accept Minutes.** Ms. Corvelo motioned, Mr. Carlin seconded the motion, and the minutes from the November 10th meeting were unanimously approved.
5. **Consent Agenda.**
 - **Director's Report.** Ms. Campbell reported that circulation was above 13% at this point which is a strong surge. Much of this increase is due to children's programs; people are borrowing in lieu of purchasing and an increase in the use of internet services.
 - **Financial Report.** Ms. Campbell presented the financial report including a draft of the budget FY 2010. Ms. Corvelo motioned to approve the draft budget with the inclusion of changes suggested by the BOT, Ms. Valentine seconded the motion, all members were in favor and the motion carried.

6. **New Business.**

- **December 24 closing.** Pursuant to a discussion concerning the closing time of the library of December 24th, Ms. Corvelo motioned that the library hours be 10:00 a.m. to 1:00 p.m. Mr. Carlin seconded the motion, all members were in favor and the motion carried.

7. **Adjournment.** Mr. Carlin motioned for adjournment, Ms. Valentine seconded the motion, all members were in favor and the meeting was adjourned at 9:12 p.m.

Next Meeting: Monday, January 12, 2009 @ 7:00 p.m.