

**Meeting of the Board of Trustees
Conant Public Library
November 13, 2007
7:00 P.M.**

Agenda

Present: Carlin, Youngs, Corvelo, Campbell, Dwyer, Vermeulen
Meeting called to order at 7:10 pm.

Public Forum

None present.

Approval of minutes September 10 and October 9, 2007

Corvelo motions to accept both minutes as written. Youngs seconds the motion. Motion carried unanimously.

Consent Agenda

- Circulation Report
- Financial Report
- Director's Report
 - Campbell presents the circulation report, financial report, and director's report
 - Received grant from LSTA, customer service and library promotion
 - Received state aid \$10,000+
 - Furnace will be installed Wed 11/14/07 and it will take 4 days
 - Little short on History & Art reference materials for high school and community college students
 - Will link to town website, but keep own L&F

Old Business

- Boiler replacement
 - Scheduled, on track
- Director's contract
 - Needs to be signed. Will leave at front desk.
- Director's Goals
 - Goals were reorganized. Corvelo motions to accept the goals as written. Youngs seconds the motion. Motion carried unanimously.

New Business

- FY 2009 Budget
 - Finance committee is requesting a draft budget by December 15. Actual budget required by January 15th (town bylaw).
 - Will request modest increase in operating budget to offset increased circulation numbers. This will provide better coverage and free up some time for the director to focus on more strategic issues.
- FY 2009 Action Plan for Board of Library Commissioners
 - You need signature from chairman before December 8.
- Other business
 - Town is raising co-pay for health benefits resulting in a net decrease of salary for non-union employees; there was some discontentment with Library employees that union employees get better compensation packages and will not experience a net reduction in salary.

Adjournment

Corvelo motions to adjourn the meeting. Youngs seconds the motion. Motion carried unanimously. Meeting adjourned at 8:04 pm.