

**BOARD OF SELECTMEN
DECEMBER 3, 2008
MINUTES**

MEETING: Chairman Murray called the meeting to order at 7:00 PM. Roll call showed Chairman Murray and Selectman Sushchyk both present. Selectman Sheppard was not in attendance but was expected to arrive late.

AGENDA: Selectman Sushchyk made the motion to approve the agenda as submitted. 2nd by Chairman Murray.

PUBLIC SESSION

TRAFFIC COUNT: Mr. Noyes asked the Board of Selectmen if a traffic count report for Leominster Road had been submitted yet. He was informed there has been no report submitted.

MICHAEL FORANCE: Mr. Forance asked if the IRS had been paid the money owed for Chace Hill Road. Ms. Ackerman informed him the money had not been paid to date.

NEW BUSINESS

**ALLEGED LIQUOR
LICENSE VIOLATION:** Selectman Sushchyk reviewed the report on the alleged liquor license violation from the Sterling Police Department regarding Barber's Crossing North and made the motion to set the date of December 17, 2008 at 8:00 for a hearing. 2nd by Chairman Murray. Two in favor, one absent. Selectman Sushchyk requested that the owner of the establishment be notified by certified mail of the hearing date along with a copy of the police report.

**WINTER HEATING
TASK FORCE:**

Ms. Ackerman gave a brief run down on the first meeting of November 5, 2008 of the Heating & Sheltering Task Force, reiterating the mission of the task force that Chief Hurlbut outlined in his memo of December 1, 2008. The mission of the group is to be pro-active in providing information and eventually fuel assistance to the public and residents that may find themselves in need during the winter months. Karen Phillips from the Council on Aging will be the principle contact person. Selectman Sushchyk expressed his approval, stating that it was great to see people being pro-active, planning, communicating and laying the ground work for such a project. Chairman Murray stated that their efforts are commendable and asked that they continue.

Roland Nelson, a member of the task force, informed the Board that they are in the process of establishing procedures and gathering information for pamphlets that will assist in getting the information out to the public.

Ms. Ackerman informed the Board that the task force may be coming to the Board of Selectmen in the future to discuss available funds that can be used to help people in need.

**APPOINTMENT TO
REVITALIZATION
TOWN COMMON
COMMITTEE:**

Selectman Sushchyk made the motion to appoint Nicole Maier, from the Sterling Women's Club, to the Revitalization of the Town Common Committee. 2nd by Chairman Murray. Chairman Murray stated that this appointment will be the last appointment made to this committee.

Selectman Sushchyk asked if the committee had met yet. He was informed they had not. Selectman Sushchyk asked that Don Harding, DPW Board and member of the Revitalization Committee be appointed temporary chairman, to call the first meeting and members can then vote a chairperson.

**TOWN
ADMINISTRATOR'S
UPDATE:**

Ms. Ackerman informed the Board that the ethics seminar held on December 2nd was very successful.

A joint meeting was set for December 17th with the Council on Aging and the Board of Selectmen.

Donna Erickson would be meeting with the Board on December 17th to discuss the Human Resource issue.

A liquor license violation hearing was scheduled for December 17th at 8:00 PM. Chief Chamberland and the officer who reported the violation would be present.

**7:17 PM
TAX CLASSIFICATION
HEARING:**

Chairman Murray opened the tax classification hearing at 7:17 PM.

David Manzello, from the Assessor's Office, met with the Board of Selectmen to discuss and explain the recommended tax rate for the town of Sterling. After some discussion regarding a single or divided rate Selectman Sushchyk made the motion to approve the single rate classification as recommended by the Board of Assessor's. 2nd by Chairman Murray. Two in favor with one absent.

Selectman Sushchyk made the motion to close the hearing at 7:23 PM. 2nd by Chairman Murray.

**2009 LIQUOR
LICENSE RENEWALS:**

Selectman Sushchyk read the list of liquor license renewals for 2009 and made the motion to approve the renewals as read. (See attached) 2nd by Chairman Murray. Two in favor, one absent.

**ARRIVAL OF
SELECTMAN SHEPPARD:** Selectman Sheppard joined the meeting at 7:30 PM.

**2009 ANNUAL
PERMITS:**

Selectman Sushchyk made the motion to approve the permits as listed for 2009. (See attached) 2nd by Selectman Sheppard. All in favor.

Ms. Salluce informed the Board that she will review the outstanding licenses and send out a second reminder.

7:32 PM

COMCAST BREACH

HEARING:

Selectman Sushchyk opened the Comcast Breach Hearing continued from November 12, 2008. Ms. Ackerman informed the Board that the Cable Committee will be ready to recommend the cable license renewal contract on December 22, 2008 and suggested continuing the hearing until December 22, 2008 at 7:05 PM. Selectman Sushchyk made the motion to continue the Comcast hearing until December 22, 2008 at 7:05 PM. 2nd by Selectman Sheppard. Selectman Sushchyk asked that a copy of the contract with an executive summary along with the Cable Committee's recommendations be available for the Board of Selectmen's review before the meeting.

ADJOURNMENT:

Selectman Sushchyk made the motion to adjourn. 2nd by Selectman Sheppard. All in favor.

RESPECTFULLY SUBMITTED

PAUL M. SUSHCHYK

CLERK