

**Minutes of Meeting
November 30, 2011**

Present:

Michael Olson, Chairman
Robert Cutler, Member
Harald Scheid, Regional Assessor
Debbie Dreyer, Assistant to Assessor

Meeting Opened at 8:30AM

Review and Acceptance of Minutes

Bob Cutler made a motion to accept the minutes of the October 17th meeting, it was 2nd by Mike Olson.

Signing of Payroll & Payables

Payroll &, Payables were reviewed & signed.

Sign Chapter Tax Lien for 2 New Parcels 14/31 & 4/19 on Roper Rd.

Chapter Tax lien for 2 additional parcels on Roper Rd. owned by Hycrest Farm Realty Trust was signed & notarized. Upon receiving a check for the filing, the lien will be recorded at the Registry of Deeds.

Review 4 Houghton Rd. ATB Settlement

There are 3 pending ATB cases consisting of vacant land - one on 4 Houghton, one on Rugg & one on Maple. Atty. Joel Greene representing the owners met with Harald Scheid, David Manzello & Town Counsel, Stan Weinberg. After much discussion, Atty. Greene was convinced to drop the cases for Rugg & Maple – there was no evidence to support the claim that the land was overvalued because the lots were undevelopable. On 4 Houghton Rd., it was agreed to settle on a reduced final valuation of \$309,800 for fiscal year 2011, contingent on the Board's approval. Bob Cutler moved to accept the negotiated amount purely as a settlement number, it was 2nd by Mike Olson.

Review 61A Application

The 61A application for 60 Kendall Hill Rd. was reviewed & approved by the Board.

Review LA-4 Report

Harald discussed the LA-4 & LA-5 reports with the Board. The Assessment to Sale Ratio was reduced a modest 2-3% based on sales from 2010. The New Growth Revenue was reporting \$57,500 – previous years it exceeded \$100,000.

Review Statutory Exemptions

A town resident applied for both a Veteran's exemption & a Blind Exemption. The decision as to whether or not a person could be allowed more than one exemption is left up to the individual towns. Many towns grant persons with a Veterans exemption a second exemption if qualified. Bob Cutler moved to grant the dual exemption, 2nd by Mike Olson.

Discuss Budget

Discussion of the new budget will take place at the next meeting.

Assessor Update

The BOA agreed on a single tax rate to be presented by Harald at the Tax Classification Hearing at the BOS meeting next Wed., Dec. 7th @7:15pm.

Justine working for RRG has been researching Personal Property. Along with DBAs supplied by the Town Clerk's office, Justine has identified all potential businesses in town – there are approximately 285 new businesses. The first in a series of mailings will be going out. Improved Form of Lists have been designed – broken down into business types & identifying machinery specific to those businesses.

RRG's contract is due for renewal in May – it will be discussed at a future meeting.

Mike moved to adjourn the meeting, 2nd by Bob.

Meeting Adjourned at 9:50 AM

Respectfully Submitted
Debbie Dreyer
Assistant to Assessor