

**MEETING DATE: Wednesday, January 4, 2012**      **TIME: 7:00 p.m.**

If Applicable please fill in:

Executive Session: START TIME:      END TIME:      Re-open to Public? YES, Time:      NO:

SUBJECT of Executive Session: \_\_\_\_\_

**135 Leominster Road, Sterling, MA. 01564**

**Police station meeting room**

LOCATION

ROOM

**Animal Control Advisory Board (ACAB)**

BOARD/COMMITTEE

Town Clerk Stamp

Name: Karen L. Kase, acting secretary ACAB    Signature: \_\_\_\_\_

DESIGNATED OFFICER OF BOARD/COMMITTEE - *(please include printed name & signature)*

**MEETING AGENDA**

- 1. Open meeting**
- 2. Roll Call**
- 3. Other Attendees**
- 4. Review/Approve Past Meeting Minutes** (November 2, 2011, December 7, 2011)
- 5. Reports -- ACO**
  1. To date: \_\_\_(#) unlicensed dogs, \_\_\_(#) pending action, \_\_\_\_\_(#) licensed dogs
  2. AC reports – Wildlife & Domestic
- 6. Appointments:**
  - a. 7:15 – Scott & Laurie Heffernan: dog at large & unpaid fines
  - b. 7:45 – Sean Reilly: multiple unlicensed dogs & appropriate licensing of four dogs
- 7. Public Session**
- 8. Old Business**
  - a. Review, edit & vote action for Jablonsky summary findings letter
  - b. Review Rowan issue
  - c. Review AC bylaw, MGL Ch. 140 & 129, USDA Animal Welfare Act 7
  - d. Discuss coverage for secretary during Jan, Feb. Mar.
  - e. Review for Town Meeting
    - i. Approve request to place cards for 2012 Town Meeting articles
    - ii. Suggestions & format for town annual report (note deadline)
  - f. Review, edit reminder letter regarding name for Animal Shelter, Inc. cable company ad
- 9. Future Business**
  - a. Review, edit and vote action for Finance Committee letter
    - i. Request capital addition for ACAB laptop & required software
    - ii. Acquisition under direction of Police Chief
- 10. Unforeseen Issues**
- 11. Announcement/Correspondence**
- 12. Next Posted Meeting Date:** Wednesday, February 1, 2012, 7:00 p.m.
- 13. Adjournment**

