

Minutes of the 1835 Town Hall Committee

April 12, 2012

The meeting was called to order at 7:05 p.m., at the 1835 Town Hall building on the 2nd floor. Members present were Vern Gaw, Cindy Secord, Ron Pichierri, Beth Stuerman, Paul Cormier and Joann Drown, Members not present were Ken Stidsen and Matt Stelmach.

The recorder's report was read and accepted as corrected, on a motion made by Ron, seconded by Cindy.

There was no treasurer's report. The report is scheduled for our next meeting, April 18.

Vern stated that he had been in contact with the architects, who thought they would be better off working on aspects of our project and not attending our meeting on April 18th.

On a motion made by Beth, seconded by Ron, the committee voted in favor 6-0 to pay Clean Harbors Environmental Services of Boston, Invoice #11204505R \$1918.50. Clean Harbors removed lead paint chips stored in bags from the basement of the 1835 building. The money will come from the Maintenance Account.

Beth mentioned that she would like to contact the DPW to have their personnel remove old, musty, rusty chairs from the cellar.

Vern mentioned that Tom Rutherford told him that it is the Finance Committee's policy to have the 1835 Committee deplete the \$5,000 maintenance account before any money is spent from the account that is allotted to Tom. Vern will find out about the correct procedure.

The committee voted 6-0 on a motion made by Ron, seconded by Cindy, to allot not more than \$50.00 to allow Beth to buy flags and cases of water for the annual Memorial Day parade.

Beth made a motion, seconded by Ron, to have the 1835 Committee added to the list of participants in the Adopt-an-Island program. The motion passed, all members in favor, no members opposed, 6-0.

The committee reviewed the 'Town of Sterling posting and interview policy for volunteer boards and committees with vacancies'.

Beth stated that at our meeting on April 18th, she will ask the committee for an amount of money which will allow her to attend to spring cleaning matters such as rug cleaning, stripping/waxing the hall floor, painting the pillars in the large room on the 1st floor and paint touch-ups throughout the room.

Beth also mentioned that she would like to put up a poster which will list the rooms in the building along with rental amounts for each room, after the rates are finalized.

Beth mentioned that this committee needs to address the lock box issue at our next meeting.

Vern stated that he will install a door sweep for the door at the rear entrance.

Vern also mentioned that he would like to seek quotes to have air conditioning installed for the 2nd floor. He mentioned that in order to rent the 2nd floor, the committee will need to address work that needs to be done, such as wrought iron window rails, window shades, paint and curtains.

Cindy suggested that this committee divide itself into 3 working groups –

1. Physical plant – maintenance, restoration
2. Finance – grants, fundraising
3. Public relations – events, publicity

The working groups will meet each month and report findings to the whole 1835 committee.

There will be further discussion at our next meeting on April 18.

Vern would like permission to fix the cellar windows at the same time as the masonry work is done. This would allow each window to be the same size which is not the case now. Cindy suggested window guards be installed at the same time to complete the project. Vern said that he would write up the specifications.

Ron made a motion, seconded by Cindy, to adjourn the meeting at 8:44 p.m. The committee voted in favor of this motion unanimously. 6-0.

The committee will meet on April 18th at 7 p.m.

Respectfully submitted

Joann Drown, Recorder

