

Minutes of the 1835 Town Hall Committee

January 15, 2014

The meeting was called to order at 6 pm at the 1835 Town Hall Building. Members present were Vern Gaw, Ron Pichierri, Jo-Ann Cummings, Phil Nash and Joann Drown. Bob Jones was not present.

Jo-Ann Cummings made a motion, seconded by Phil, to accept the recorder's report as corrected. The motion passed 5-0.

Ron suggested that the recorder make sure to put last names after the two Jo-Anns / Joanns.

The treasurer's report reads as follows. Maintenance account \$4,250.00, Paint account \$5061.11, Window account \$17,800.00, Design/Engineer account \$3,580.35, and Revolving account \$8,881.66. Jo-Ann Cummings made a motion, seconded by Ron, to accept the treasurer's report as read. The motion passed 5-0.

Window report: Vern presented a letter to the committee from Plan B Construction Co. , and Vern also read to the committee one of his replies. Plan B Construction has not complied with the contract specifications in several areas, the main problem being de-leading the windows properly, with proper certification. Vern also read a letter from Marotta Painting of Hyannis, MA, in which Jeff Marotta certifies that paint removal of window sashes, completed at his shop in Hyannis, was done according to EPA paint removal standards. The committee members stated that we are to touch nothing, and Town Council and the new Administrator need to be brought up to date on this problem as soon as possible.

Vern reported that the back door closure is working fine. The locks on the doors will be changed.

Vern suggested that we hold off on the roof replacement until we get the window problem corrected.

We need to wait until Bob Jones is at a meeting in order to discuss the Town Hall web site. Bob will be presenting pictures of before and after projects, such as the foundation work.

Phil suggested that Vern keep a list of items that he has fixed, brought up to date, cleaned, etc., around the building and grounds, and how many hours he puts into these projects, because he is the only one that does all the work. Vern estimates that he puts in about 2 hours per week, which adds up to over 100 hours per year. And best of all, for the Town of Sterling, he does all this work for Free.

Vern reported that the janitor goes above and beyond in his efforts to keep the building clean and operating smoothly.

Vern reported that Danielle Ray is very interested in becoming a member of our committee. Ron made a motion, seconded by Phil, to recommend Danielle to become a member of our committee. The motion passed 5-0.

Vern mentioned that the south side of the building clapboard repair will be done in the Spring.

The committee members signed cards to thank the members of the committee who have resigned. Joann Drown agreed to address the envelopes and send the notes to each of our former members

Old Business: Carpets. The carpet in room 1 is in bad condition, and has a hole in the middle of the floor. The carpet in the next room, Judy's office, is not in as bad condition as room 1. Dick Shepard asked that his office, the Veterans office, also have the carpet replaced. Ron presented figures to the committee, \$1,132.00 for room 1, \$670.00 for the Recreation office, and \$460.00 for the Veterans office. Ron also mentioned that the DPW would be asked to remove the furniture from each room, and there are computers to consider. Jo-Ann Cummings mentioned that it would be nice to have a continuous flow of carpet from room 1 to the Recreation office area. Ron needs to get 2 more quotes for the carpet replacement. Jo-Ann Cummings made a motion, seconded by Joann Drown, that new carpet be placed in the Recreation office, Room 1, and the Veterans office, using the 28oz material. The motion passed 5-0.

Vern stated that he will be away much of February, and he will get Bob to Chair the February meeting. We will need to vote a new Vice Chairman as soon as possible.

Phil made a motion to adjourn, which was seconded by Ron, and the committee voted 4-0 to adjourn the meeting at 7:22 pm.

Respectfully submitted,

Joann Drown, Recorder