

## **Minutes of the 1835 Town Hall Committee**

**November 20, 2013**

The meeting was called to order at 6:05 pm at the 1835 Town Hall Building. Members present were Vern Gaw, Ron Pichierri, Bob Jones, and Joann Drown. Phil Nash came to the meeting at 6:30 pm. Jo-Ann Cummings was not present.

Ron made a motion, seconded by Bob, to accept the recorder's report of September 16<sup>th</sup> as corrected. The motion passed 4-0.

Ron made a motion, seconded by Bob, to accept the recorder's report of September 30<sup>th</sup> as read. The motion passed 4-0.

There was no treasurer's report.

The committee discussed the window project. All of the windows are installed in the building, but Plan B Construction Co., Brian Patch, did not do a complete job as specified in the RFQ. The windows needed to be in the building, fully stripped but unpainted, for inspection and a de-leading certificate. The job was not done correctly, and there is no certificate that we have seen. Ron suggested that we push a little harder before we institute further action.

Vern stated that the mortar work done by Sterling Masonry, Joe Day, was done extremely well and finished before the completion date.

Vern mentioned that there is a fan in the window facing the restaurant and a sash that needs to be replaced. Ron made a motion, seconded by Bob, to allow not to exceed \$60.00, so that Vern can replace the sash. The committee passed the motion 5-0. Money to be spent from the maintenance account.

Ron made a motion, seconded by Bob, to pay Sterling Masonry \$20,000 in full payment for the masonry work specified in the RFQ. The motion passed 5-0.

Vern stated that the rear door lock will be operated by a card key. We have an estimate of \$300 for the electrician's part of the work, running a 120 volt wire to the door, and also a wire to Judy's computer so that she can program and print the cards. Bob made a motion, seconded by Ron, to pay \$300 to the electrician chosen by Tom Rutherford. The motion passed 5-0. Ron made a call to Tom immediately to state that the committee approved the expenditure of \$300. Money to be spent from the maintenance account.

The committee discussed the Sterling Town Hall web site, with the suggestion that before and after pictures of the foundation be included on the site. Bob also suggested alerting Sterling Meetinghouse News to the good job done by Sterling Masonry.

The committee discussed the need for a new member, since Beth has left us.

Vern read a thank you letter that he composed to the committee, and suggested that we need a standard form for such a letter.

The painting of the south side of the building has been postponed until the spring of 2014. Vern and Ron have taken it upon themselves to replace some of the clapboards before the painting is started.

Vern stated that ne needs to fix the fire escape door with plywood, and he would like to get that project done in the next few weeks.

Vern asked the committee their thoughts on putting new shingles on the roof and doing the structural repairs next year.

Old Business:

The committee recognized the resignation of Beth Stuerman.

Bob made a motion to adjourn the meeting, Joann seconded the motion, and it passed 4-0.

Respectfully submitted,

Joann Drown, Recorder