

Minutes of the 1835 Town Hall Committee

March 20, 2013

The meeting was called to order at 6:05 pm at the 1835 Town Hall building. Members present were Vern Gaw, Ron Pichierri, Beth Stuermer, Matt Stelmach, Paul Cormier and Joann Drown. Everett Heller and Selectmen Brian Patacchiola were also present.

Jo-Ann Cummings was not present.

The recorder's report was read and accepted as corrected on a motion made by Ron, seconded by Paul. The vote was 6-0.

The treasurer reported that the Revolving account balance is \$5,586.91, Maintenance account is 0, Painting for Exterior account balance is \$5,060.11, Architect account balance is \$27,259.46, and the Masonry account balance is \$20,000.00. Matt made a motion to accept the treasurer's report as read, and Ron seconded the motion. The motion passed 6-0.

Ron mentioned that we need to send a thank you letter to the Sheriff's office for an excellent paint job on the second floor.

Vern will talk to the Landmark reporter and ask her to attend one of our meetings.

It was mentioned by Ron that Beth provided coffee, etc. for the painters, and Cindy provided baked goods. Also a thank you to Judy Janda for all her assistance.

Matt up-dated the committee about his continuing work with the Architects. Matt expects that by our next meeting, we will be able to release the rest of the money to the Architects. Vern and Matt will continue working to that end.

Ron made a motion to nominate Everett Heller as a member of our committee. Beth seconded that motion, and the committee voted in favor of Everett joining us 6-0.

Everett passed around photos he has taken of the 1835 Town Hall interior. Everett will put the pictures on our web site.

Vern made a motion, seconded by Paul, to pay Maki Corporation not to exceed \$200.00 to complete payments for the paint that was used for the second floor of the building. The vote passed 6-0.

Beth made a motion to adopt Robert Rules of Order, and the rules included in the book, in order for our committee to run more efficiently. Ron seconded the motion. Brian mentioned that the 4H version would be easier to use. After more discussion, the committee voted 5-1 to accept the motion.

Vern showed the committee the contract for the windows that has been signed by Brian Patch. Mr. Patch will start in April, and expects the project to take most of the summer to complete. Vern will talk to Judy about how to schedule the project.

The committee discussed the need to insure the many meetings etc. that take place in the building. Vern mentioned that the use of alcohol is prohibited.

Beth stated that the push button door lock will cost \$1,328.22. She has the names of 3 electricians to install the new locking system. Vern stated that this project does not need to go out to bid. Beth and Vern will work together to write specifications. Vern will also go to Jim's Lock and Key.

Ron mentioned that the upstairs floor showed wear quickly, since the paint job made a great deal of dust. Ron, of Central Mass Cleaners, will clean and buff the floor for a cost of \$100.00 per each time it is necessary to do so.

Beth mentioned that she recommends that the committee recognize the extra work that the janitors provided during the 2nd floor paint project. She suggested a gift certificate to Village Pizza in the amount of \$25.00. Ron seconded the motion, which passed 6-0. Beth will also write a letter of recognition to the janitors.

Beth also made a motion that she write a letter to Boy Scout Troup 189, to thank them for all the help they contributed to the paint project. Matt stated that he supports a gift and a letter of thanks. The committee voted 6-0 in support of the motion.

Vern stated that he will write a letter of appreciation to Cindy Secord, who resigned from this committee, to thank her for her 10+ years of participation and work on the 1835 Town Hall committee.

Joann mentioned that we need to elect a new co-chairman. The committee discussed electing all officers, probably directly after the Annual Town Meeting in May.

Ron mentioned that the committee may want to have the Sheriff's people paint the exterior of the building, south side. Vern would like to see that painting done in 2013.

Our next meeting will be April 17, 2013, at 6 p.m.

Ron made a motion, seconded by Beth, to adjourn the meeting at 7:50 p.m. The committee voted 6-0 to adjourn the meeting.

Respectfully submitted,

Joann Drown,
Recorder